

SOUTHEAST FLORIDA
RNT DATA INPUT FORM
Residential Rental

INSTRUCTIONS:

- Indicates a required field. All required fields must be completed to add a listing.
- *PID* will automatically fill (if available from **Broward, Miami Dade and Palm Beach, Counties**): Street Number, Compass Point, Street Name, Street Type, Unit, County, Legal, Year Built, Living SF, Total SF, Taxes and Tax Year.
- Fields with Asterisk * represents numerical fields.

Style Codes

R60 Single Family Annual	R66 Duplex/Tri/Quad Annual	R80 Single Family Off Season
R61 Single Family Seasonal	R67 Duplex/Tri/Quad Seasonal	R81 Duplex/Tri/Quad Off Season
R62 Condo/Co-Op Annual	R70 Townhouse/Villa Annual	R82 Apartments Off Season
R63 Condo/Co-Op Seasonal	R71 Townhouse/Villa Seasonal	R83 Duplex/Tri/Quad Off Season
R64 Apartment Annual	R72 Eff/Std/Hotel Rm Annual	R84 Townhouse/Villa Off Season
R65 Apartments Seasonal	R73 Eff/Std/Hotel Rm Seasonal	R85 Eff/Std/Hotel Rm Off Season

R Area: _____ * **R** Street Number: _____ * **CP** : ____ **R** Street Name: _____ **Unit #** _____

R County: *Select One*

- | | | | | | |
|----------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> Broward | <input type="checkbox"/> Hendry | <input type="checkbox"/> Martin | <input type="checkbox"/> Monroe | <input type="checkbox"/> Other | <input type="checkbox"/> St Lucie |
| <input type="checkbox"/> Glades | <input type="checkbox"/> Indian River | <input type="checkbox"/> Miami-Dade | <input type="checkbox"/> Okeechobee | <input type="checkbox"/> Palm Beach | <input type="checkbox"/> Brevard |

R City: *See Table*

R State: FL

R Zip Code _____ * Zip4 _____ *

R Legal _____ Zoning . : _____ Folio # : _____

Municip Code : ____ * Township/Range: _____ * Section: ____ * Subdivision Code _____ Parcel Number: _____ * Map Coordinates: _____

Development Name: _____

R Subdivision Name : _____

Elementary School: _____
See Table

Middle School: _____
See Table

Senior High School: _____
See Table

Model Name : _____

R Type of Property : *Select One*

- | | | |
|-------------------------------------|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Apartment | <input type="checkbox"/> Multifamily | <input type="checkbox"/> Townhouse |
| <input type="checkbox"/> Condo | <input type="checkbox"/> Single | <input type="checkbox"/> Vila |
| <input type="checkbox"/> Efficiency | <input type="checkbox"/> Co-op | |

R Geo Area: _____
See Table

Neighborhood : _____

General Information

R Rent Price: \$ _____ * **R** Rent Per Period : *Select One*
 Month Week Year

R # Beds : _____ *

R # FBaths: _____ *

R # HBaths : _____ *

Year Built : _____ *

Year Built Description: *Select One*

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Under Construction | <input type="checkbox"/> Eff. Yr Date |
| <input type="checkbox"/> Resale | <input type="checkbox"/> Unknown | |

R For Sale : Yes No For Sale MLS #: _____

Stories : _____ *

Unit Floor Location : _____ *

- R** Style: *Select One*
- R60 Single Family Annual
 - R61 Single Family Seasonal
 - R62 Condo/Co-Op Annual
 - R63 Condo/Co-Op Seasonal
 - R64 Apartment Annual
 - R65 Apartments Seasonal

- R66 Duplex/Tri/Quad Annual
- R67 Duplex/Tri/Quad Seasonal
- R70 Townhouse/Villa Annual
- R71 Townhouse/Villa Seasonal
- R72 Eff/Std/Hotel Rm Annual
- R73 Eff/Std/Hotel Rm Seasonal

- R80 Single Family Off Season
- R81 Condo/Co-Op Off Season
- R82 Apartments Off Season
- R83 Duplex/Tri/Quad Off Season
- R84 Townhouse/Villa Off Season
- R85 Eff/Std/Hotel Rm Off Season

SQFT (living area) : _____ *

Balcony/Porch/Pat: Yes No

Convert Bed: Yes No

Efficiency: Yes No

General Information

- R** **Faces:** East South
 Select One North South East
 North East South West
 North West West

R **Garage Spaces:** _____ *

Carpport Spaces: _____ *

- Garage Description:**
 Attached
 Detached
- Carpport Description:**
 Attached
 Detached

R **Waterfront YN :** Yes No

Waterfront Frontage : _____ *

Approx Lot Size : _____ *

Lot SF : _____ *

- Parking Restrictions:** *Select Up To 3*
- Limited # of Vehicles
 - No Motorcycle
 - No RV/Boats
 - No Trucks/Trailers

- Additional Parking Info :** *Max 3*
- 1 Space Guest Parking
 - 2 or More Spaces Not Assigned
 - Assigned Parking Parking Garage
 - Circular Drive Slab/Strip
 - Covered Parking Street Parking
 - Detached Valet Parking
 - Elec Vehicle Chrg Station

- R** **Furnished:**
 Select One Furnished
 Partially Furnished
 Furniture for Sale
 Unfurnished

R **Pool YN :** Yes No

Spa YN : Yes No

R **Available Date :**
 ____/____/_____*
 MM DD YYYY

Pool Dimensions : _____

Lot Description: *Max 3*

- 0 to 1/4 Acr 5 to 10 Acr Interior Lot
- 1/4 to 1/2 Acr 10+ Acr Irregular Lot
- 1/2 to 3/4 Acr Corner Other Lot Descript.
- 3/4 to 1 Acr Cul-De-Sac Lot Oversized Lot
- 1 to 2 Acr East of US 1 Regular
- 2 to 3 Flood Zone Lot West of US 1
- 3 to 4 Golf Course Lot Zero Lot Line Lot
- 4 to 5 Acr

Waterfront Description: *req'd if Waterfront = Yes Max 4*

- Bay Intracoastal Front Ocean Front
- Canal Front Lagoon Front One Fixed Bridge
- Creek Front Lake Front Other Waterfront
- Canal Wdth1-80 Lake Access Point Lot
- Canal Width 121 Mangrove Front Pond Front
- Canal Wdth 81-120 Navigable Rip Rap
- Fixed Bridge(s) No Fixed Bridges River Front
- Intersecting Canals Ocean Access Seawall

Pool Description: *req'd if Pool = Yes Max 4*

- Above Ground Heated
- Auto Chlorination Hot Tub
- Auto Pool Clean Indoor
- Below Ground Other
- Child Gate Fence Private Pool
- Community Screened
- Equipment Stays

Boat Services :

- 0 to 20 Ft Boat Full Service Subject to Lease
- Attended Hoist/Davit Up to 100 Ft Boat
- Beach Lift Up to 30 Ft Boat
- Beach Access Live Aboard Up to 40 Ft Boat
- Boat Lock Marina Up to 50 Ft Boat
- Boathouse No Wake Zone Up to 60 Ft Boat
- Common Dock Other Wtr Acc Up to 70 Ft Boat
- Community Marina Over 101 Ft Boat Up to 80 Ft Boat
- Community Ramp Overnight Up to 90 Ft Boat
- Dock Available Parking Wake Zone
- Dock Owned Included Private Dock Water Available
- Electric Available Ramp Wi-Fi Available
- Exclusive Use Restroom Yacht Club
- Fishing Pier Sew Pump Available
- Fuel

Subdivision Information:

- Additional Amenities Golf Equity Available Other Membership Ava. Security Patrol
- Bar Golf Equity Included Other Membership Incl. Shuffle Board
- Beach Club Member Ava. Golf Purchase Req'd Paved Road Sidewalks
- Boating Gate Guarded Picnic Area Spa/Hot Tub
- Card/Electric Gate Horses Permitted Community Pool Street Lights
- Clubhouse Laundry Facilities Private Membership Ava. Community Tennis Courts
- Courtesy Bus Maintained Community Private Roads Underground Utilities
- Exercise Room Management on Site Public Road Unpaved Road
- Game Room Mandatory HOA Other Subdiv. See Remarks Voluntary HOA
- Gas Metered No Subdivision/Park Info Subdiv. Restrictions Whirlpool
- Golf Course Community Other Subdiv/Park Info Sauna Workshop

General Information Features

View Max 3

- Bay
- Canal
- Club Area View
- Garden View
- Golf View
- Intracoastal View
- Lagoon
- Lake
- None
- Ocean View
- Direct Ocean
- Other View
- Pool Area View
- River
- Tennis Court View
- Water View

Water Access : req'd if Waterfront = Yes Max 4

- Deeded Beach Access
- Boatift
- Boatlock
- Community Boat Dock
- Community Boat Ramp
- Deeded Dock
- Dock Available
- Boat Hoists/Davits
- None
- Other
- Private Dock
- Restricted Salt Water Access
- Unrestricted Salt Water Access

Construction : Max 4

- Aluminum Siding
- Concrete Block Construct.
- Brick Exterior Construct.
- Brick Veneer
- Concrete Block with Brick
- CBS Construction
- Composition Shingle
- Pre-Cast Concrete Constr.
- Elevated Construction
- Frame Construction
- Frame with Stucco
- Manufactured/Mobile Home
- Metal Construction
- Modular Construction
- New Construction
- Other Construction
- Piling Construction
- Pre-Fab Construction
- Siding –Asbestos
- Slab Construction
- Stone Exterior Construction
- Stucco Exterior Construction
- Under Construction
- Wood Siding

Design: Max 2

- First Floor Entry
- Second Floor Entry
- Country Home
- Garden Apartment
- High Rise
- Old Spanish
- Other
- Patio/Cluster
- Penthouse
- Ranch
- Substantially Remodeled
- Split Level
- Tri Level

Floor: Max 4

- Carpet Floors
- Ceramic Floors
- Clay Floors
- Concrete Floors
- Marble Floors
- Other Floors
- Parquet Floors
- Slate Floors
- Terrazzo Floors
- Tile Floors
- Vinyl Floors
- Wood Floors

Roof : Max 3

- Aluminum Roof
- Bahama Roof
- Barrel Roof
- Built-Up Roof
- Composition Roll
- Concrete Roof
- Fiberglass Roof
- Flat Tile Roof
- Flat Roof w/ Façade Front
- Manufactured/Mobile Home
- Metal Roof
- Other Roof
- Roof Over
- Curved/S-Tile Roof
- Wood Shaker Roof
- Shingle Roof
- Slate Roof
- Tar & Gravel Roof
- Wood Shingle Roof

Dining Description : Max 3

- Breakfast Area
- Dining/Living Room
- Eat-In Kitchen
- Family/Dining Combination
- Florida/Dining Combination
- Formal Dining
- Kitchen Dining
- L Shaped Dining
- Other
- Snack Bar/Counter

Remarks Con't

Broker

Remarks :

408

Characters

Internet

Remarks :

150

Characters

Office

Remarks :

200

Characters

Additional Information

Pets Allowed : Yes No **Cable Available :** Yes No

Pet Restrictions : *Req'd if Pets Allowed = Yes*

Select One

- More than 20 Lbs.
- Maximum 20 Lbs.
- Cat Ok
- Dog Ok
- None
- Restrictions or Possible Restrictions

Interior Levels : _____

Security : *Max 7*

- Key/Card Entry Building
- Common Building Security
- Complex Fenced
- Grillwork
- Guard At Gate
- Intercom in Lobby
- Lobby Attended
- No Burglar Alarm
- Burglar Alarm
- Key/Card Entry Parking
- Leased Burglar Alarm
- Security Patrol
- TV Monitor
- Walled

Equipment / Appliances : *Max 14*

- Auto Garage Door Opener
- Bottled Gas
- Central Vacuum
- Circuit Breaker
- Trash Compactor
- Dishwasher
- Disposal
- Dryer
- Electric Water Heater
- Elevator
- Fire Alarm
- Separate Freezer Included
- Gas Tank Leased
- Gas Water Heater
- Washer/Dryer Hookup
- Water Heater Leased
- Icemaker
- Intercom
- Microwave
- Natural Gas
- No Equipment
- Other Equip/Appliances
- Owned Burglar Alarm
- PurifierSink
- Electric Range
- Gas Range
- Refrigerator
- Security System Leased
- Self Cleaning Oven
- Smoke Detector
- Solar Water Heater
- Washer/Dryer Leased
- Wall Oven
- Washer
- Water Softener Owned
- Water Softener Rented

Exterior Features : *Max 7*

- Awnings
- Barbeque
- Barn &/or Stalls
- Built -In Grill
- Deck
- Extra Building/Shed
- Fence
- Fruit Trees
- Greenhouse
- High Impact Doors
- Exterior Lighting
- None
- Open Balcony
- Open Porch
- Other
- Outdoor Shower
- Patio
- Room For Pool
- Satellite Dish
- Screened Balcony
- Screened Porch
- Shed
- Electric Shutters
- Hurricane Shutters
- Tennis Court
- Tv Antenna
- Wraparound Porch

Amenities : *Max 7*

- Activity Room
- Bar
- Card/Electric Gate
- Country Club Membership
- Club Membership Required
- Clubhouse
- Community Pool
- Elevator
- Exercise Room
- Golf Equity Available
- Golf Equity Included
- Golf
- Guard At Gate
- Handball/Basketball
- Kitchen Facilities
- Laundry Facilities
- Maintained Community
- Management On Site
- Other Amenities
- Other Membership Avial.
- Other Membership Included
- Child Play Area
- Pool Table
- Putting Green
- Sauna
- Security Patrol
- Spa/Hot Tub

Misc : *Max 16*

- Accept SEC 8
- As-Is
- Automatic Garg. Dr. Open
- Electric Water Heater
- Gas Water Heater
- Handyman Special
- Water Heater Leased
- Lawn/Pool Maintenance
- Lease Option Available
- Natural Gas Water Heater
- Other
- Porch/Balcony
- Recreation Facilities
- Completely Renovated
- Solar Water Heater
- Tennis

Rental Restrictions : *Max 3*

- Additional Restrictions
- Children Ok
- Dock Restrictions
- Exterior Alterations
- Other Restrictions

Window Treatments : *Max 3*

- Arched Windows
- Awning
- Bay Window
- Blinds /Shades
- Casement
- Double Hung Metal
- Double Hung Wood
- Drapes & Rods
- High Impact Windows
- Impact Glass
- Jalousie
- Other Windows
- Picture Window
- Plantation Shutters
- Rods Only
- Single Hung Metal
- Single Hung Wood
- Sliding
- Solar Film / Tinted
- Thermal Windows
- Verticals

Additional Information Con't

Additional Rooms : Max 6

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Atrium | <input type="checkbox"/> Garage Apartment | <input type="checkbox"/> Maids Quarters | <input type="checkbox"/> Screened Patio/Porch |
| <input type="checkbox"/> Attic | <input type="checkbox"/> Garage Converted | <input type="checkbox"/> Maid/In-Law Quarters | <input type="checkbox"/> Storage Room |
| <input type="checkbox"/> Cottage | <input type="checkbox"/> Glassed Porch | <input type="checkbox"/> Media Room | <input type="checkbox"/> Studio Apartment |
| <input type="checkbox"/> Den/Library/Office | <input type="checkbox"/> Great Room | <input type="checkbox"/> No Additional Room | <input type="checkbox"/> Utility/Laundry in Garage |
| <input type="checkbox"/> Family Room | <input type="checkbox"/> Separate Guest/In-Laws Quarters | <input type="checkbox"/> Other | <input type="checkbox"/> Utility Room/Laundry |
| <input type="checkbox"/> Florida Room | <input type="checkbox"/> Guest House | <input type="checkbox"/> Pantry | <input type="checkbox"/> Utility Room |
| <input type="checkbox"/> Foyer | <input type="checkbox"/> Laundry | <input type="checkbox"/> Recreation Room | <input type="checkbox"/> Workshop |
| <input type="checkbox"/> Game Room | <input type="checkbox"/> Loft | <input type="checkbox"/> Sauna | |

Owner Agent :
 Yes No

Flood Zone :

Equestrian Features :

- | | | |
|---|---|--|
| <input type="checkbox"/> Boarding Allowed | <input type="checkbox"/> Grass Field | <input type="checkbox"/> Regulation Dressage |
| <input type="checkbox"/> Bridle Path Trails | <input type="checkbox"/> Grooms Quarters | <input type="checkbox"/> Ring |
| <input type="checkbox"/> Center Aisle | <input type="checkbox"/> Lounge | <input type="checkbox"/> Shed Row |
| <input type="checkbox"/> Community Stalls | <input type="checkbox"/> Mirror | <input type="checkbox"/> Stable |
| <input type="checkbox"/> Covered Ring | <input type="checkbox"/> Office | <input type="checkbox"/> Tack Room |
| <input type="checkbox"/> Feed Room | <input type="checkbox"/> Owners Apartment | <input type="checkbox"/> Washer Dryer Hookup |
| <input type="checkbox"/> Fly System | <input type="checkbox"/> Paddocks | <input type="checkbox"/> Wash Racks |
| <input type="checkbox"/> Water Electric | | |

Bedroom Description : Max 4

- | | |
|--|---|
| <input type="checkbox"/> At least 1 Bedroom Ground Level | <input type="checkbox"/> Primary Bedroom Upstairs |
| <input type="checkbox"/> Entry Level | <input type="checkbox"/> None |
| <input type="checkbox"/> Primary Bedroom Ground Level | <input type="checkbox"/> Other |
| <input type="checkbox"/> Sitting Area—Primary Bedroom | <input type="checkbox"/> Studio |

Green Energy Efficient :

- | | | |
|--|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Appliances | <input type="checkbox"/> HVAC | <input type="checkbox"/> Thermostat |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Incentives | <input type="checkbox"/> Ventilation |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Insulation | <input type="checkbox"/> Water Heater |
| <input type="checkbox"/> Energy Generation | <input type="checkbox"/> Lighting | <input type="checkbox"/> WattWise |
| <input type="checkbox"/> Exposure/Shade | <input type="checkbox"/> Roof | <input type="checkbox"/> Windows |

Storm Protection :

- | | | |
|---|---|---|
| <input type="checkbox"/> Clear Impact Glass | <input type="checkbox"/> Curr Owner Wind Mit | <input type="checkbox"/> Partial Impact Glass |
| <input type="checkbox"/> Complete Accordion Shutters | <input type="checkbox"/> Curr Owner Wind Mitin Cert Avail | <input type="checkbox"/> Partial Other Protection |
| <input type="checkbox"/> Complete Eclectic Power Shutters | <input type="checkbox"/> Elec Panel for Portable Power | <input type="checkbox"/> Partial Panel Shutters/Awnings |
| <input type="checkbox"/> Complete Impact Glass | <input type="checkbox"/> Generator Hookup | <input type="checkbox"/> Partial Permanent Generator |
| <input type="checkbox"/> Complete Other Protection | <input type="checkbox"/> High Impact Door | <input type="checkbox"/> Partial Roll Down Shutters |
| <input type="checkbox"/> Complete Panel Shutters/Awnings | <input type="checkbox"/> Partial Accordion Shutters | <input type="checkbox"/> Safe Room |
| <input type="checkbox"/> Complete Roll Down Shutters | <input type="checkbox"/> Partial Electric Power Shutters | <input type="checkbox"/> Whole House Permanent Gnrr. |

Rental Information

Furn Annual Rent :

\$ _____ *

Furn Seasonal Rent :

\$ _____ *

Furn Off Rent :

\$ _____ *

Rental Status Jan:

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Status Feb:

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

UnFurn Annual Rent :

\$ _____ *

UnFurn Seasonal Rent :

\$ _____ *

UnFurn Off Rent :

\$ _____ *

Min Lse Period :

_____ *

Lses a Yr :

_____ *

App Fee :

_____ *

Move In Cost :

_____ *

Rental Status March :

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Status April :

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Renewable :

- Yes No

Add Mov Cost :

- Yes No

Rental Information

Management Company :

Management Company Phone :

(____) - ____ - _____

Rental Status May:

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Status June :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Furn Annual Rent :

Furn Seasonal Rent :

Furn Off Rent :

UnFurn Annual Rent :

UnFurn Seasonal Rent :

UnFurn Off Rent :

Rental Status July :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Status Aug :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

R Min Lse Period :

Lses a Yr :

Approval : Max 3

- 1-2 Weeks Approval
- 3-4 Weeks Approval
- Application Fee Required
- Association Approval Req'd
- Credit Report Required
- Personal Interview Req'd
- No Approvals
- Other Approvals
- Rapid Approval
- Tenant Pays Screening/Appl Fees
- Tenant Screening
- Unknown

R App Fee :

R Move In Cost :

R Renewable :

- Yes
- No

Add Mov Cost :

- Yes
- No

Rental Status Sept :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Status Oct :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Payment Incl : Max 8

- Association Fee
- Cable TV
- Electricity
- Exterminator
- Gas
- Hot Water
- Pool Maintenance
- Waste
- Water/Sewer
- Yard Maintenance

Lease Term/Info : Max 4

- 1 Year with Renewal Opt.
- More than 1 Year
- 1 Year Only
- Less Than 1 Year
- Lease Option
- Lease Purchase
- Mont to Month
- Tenant May Sublet

Rental Deposit Incl : Max 8

- 1st Mo 2Security Deposit
- First Months Rent
- Cleaning Fee
- Last Month's Rent
- Non-Refundable
- Painting
- Pets
- Refundable
- Security Deposit
- Utility Hook-Up

Heating Description : Max 4

- Central Heat
- Electric Heat
- Gas Heat
- Heat Strip
- Heat Pump/Reverse Cycle
- No Heat
- Oil Heat
- Other
- Radiant Heat
- Reverse Cycle Unit
- Solar Heat
- Space Heat-er
- Wall Furnace
- Window/Wall
- Zoned

Rental Status Nov :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Rental Status Dec :

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Cooling Description : Max 4

- Air Purifier
- Attic Fan
- Ceiling Fans
- Central Cooling
- Electric Cooling
- Gas Cooling
- Humidistat
- No Cooling
- Other
- Paddle Fans
- Ridge Vent/Turbines
- Thermal Attic Fan
- Wall/Wndw Cooling Unit
- Zoned Cooling

R HOPA : (Housing for Older Persons)

- No HOPA
- Unverified
- Verified

Sewer Description :

Max 2

- Both Septic and Sewer
- Septic Tank
- Sewer

Water : Max 2

- Lake Drain
- Municipal Water
- Other
- Well Water

Financial/Office Information con't

Agent & Office Information

R List Agent MLS ID :	Agent Name :	Office Name :	Office ID :
_____	_____	_____	_____
Preferred Contact Phone : *	List Agent Alt Phone :	R Office Phone / Ext. :	R Office Fax :
_____ *	_____ *	_____ *	_____ *
Agent Email :	Co Agent Name :	Co Office Name :	Co Office ID :
_____	_____	_____	_____
Co List Agent MLS ID :	Co Agent Phone :	Co Office Phone :	Co Office Fax :
_____	_____ *	_____ *	_____ *
Co-List Agent Email :	_____	_____	_____
_____	_____	_____	_____

Misc. Information

IDX : Yes No
 R Internet : Yes No
 R AVM : Yes No
 R Blogging : Yes No
 R Address on Internet : Yes No

R Listing Type :	R List Date :	Owners Name :	Board/Association ID :
<i>Select One</i>	____/____/____ *	_____	_____
<input type="checkbox"/> Exclusive Agency	MM DD YYYY		<i>This is auto filled on the listing.</i>
<input type="checkbox"/> Exclusive With Exceptions			Seller-to-Buyer Incentives : <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Exclusive Right To Sell/Rent	R Expiration Date :	Owners Phone :	Seller will consider Seller-to-Buyer Incentives included in offer to
<input type="checkbox"/> Exclusive Variable	____/____/____ *	_____ *	purchase : <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Limited Service	MM DD YYYY		

Joint Agency :
 Yes No

Lender Approval :
 Approved
 Unapproved

R Occupancy :	R Showing Instructions : <i>Max 3</i>
<i>Select One</i>	
<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> See Broker Remarks
<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Call Listing Agent
<input type="checkbox"/> Tenant Occupied	<input type="checkbox"/> Call Listing Office
<input type="checkbox"/> Vacant	<input type="checkbox"/> Call Owner
	<input type="checkbox"/> Call Tenant
	<input type="checkbox"/> Courtesy Key
	<input type="checkbox"/> Elect Lockbox – Call List Agent
	<input type="checkbox"/> Elect Lockbox – Call List Office
	<input type="checkbox"/> Elect Lockbox – No Appointment

MLS Offers :
 Disable Enable

<input type="checkbox"/> Elect Lockbox – Call Owner
<input type="checkbox"/> Key In Listing Office
<input type="checkbox"/> List Agent Must Accompany
<input type="checkbox"/> Lockbox - Call List Agent
<input type="checkbox"/> Lockbox - Call List Office
<input type="checkbox"/> Lockbox – No Appointment
<input type="checkbox"/> Other Showing Instructions
<input type="checkbox"/> Pet On Premises
<input type="checkbox"/> Showing Assist

Virtual Tour / Web Link / Photo Information

URL : _____

Virtual Tour : _____

Photo Instructions : Realtor to Upload Images 1 – 35

Listing Agent Signature: _____ Owners Name : _____ Date : _____