ML#	S	ystem	Assid	ane

SOUTHEAST FLORIDA					
R		DATA INPUT FORM			
Residential Income					

INSTRUCTIONS:



- Indicates a required field. All required fields must be completed to add a listing.
- 102 Duplex
- 103 Triplex

Style Codes

• PID will automatically fill (if available from Broward, Miami-Dade, and Palm Beach

Counties): Street Number, Compass Point, Street Name, Street Type, Unit, County, Legal, Year Built, Living SF, Total SF, Taxes and Tax Year.

• Fields with Asterisk * represents numerical fields.

I04 Fourplex

Area:	_*	et Number:	*	CP: Compass Point		Street Name:
County: Select	One					Folio # ·
☐ Broward	☐ Hendry	☐ Martin	■ Monroe	☐ Other	☐ St. Lucie	Folio #:
☐ Glades	☐ Indian River	☐ Miami-Dade	□ Okeechobee	☐ Palm Beach	□ Brevard	
City: See Table	<u></u>	State: FL	Zip	Code	* Zip4	*
Legal				 	Zoning	
Municip Code : _	* Township	/Range:	_* Section:	_* Subdivision	Code	Parcel Number: * Map Coordinates:
Development Nam				_		
Model Name :				Geo Are	a: See Table	
			(General Inforn	mation	
Short Sale: □	Yes □ No	REO: ☐ Yes ☐	No Range P i	rice: □ Range Pric		st Price: \$* Range Price Listing * List Price: \$*
Short Sale Add	dendum : 🗖 Yes	■ NO	Approval: □ Ap rt Sale = Yes □ Un	•		
Style: □ 102 □ 103 T □ 104 F	riplex Gourplex	ype: Duplex To Triplex Fourplex	tal Units:	*	# of Stories	s:* County Land Use:*

	Property Type Info (Style Attached Detached Elevator Old Spanish	e 2): Max 3 SQ Other Ranch Substantially Remodele Stairs	FT (adjusted area):	_* SQFT (living area):	* SQFT (total area):*
(3)	Year Built :*	□ N □ R □ U	r Built Description: Select One ew Construction esale nder Construction nknown ffective Year Built	Building Area/Agent:	* Building Area/Source: Max 1 Appraisal Architect. Building Plan Developer Owner
	Auction: Select One □ Yes □ No	□ <i>A</i>	ction Type: Select One ABS — Absolute MIN — Minimum Bid NDR — Non Disclose Reserve		
	Boat Services: 0 to 20 Ft Boat Attended Beach Beach Access Boat Lock Boathouse Common Dock Community Marina Community Ramp Dock Available Dock Owned Included Electric Available Exclusive Use Fishing Pier	□ Full Service □ Hoist/Davit □ Lift □ Live Aboard □ Marina □ No Wake Zone □ Other Wtr Acc □ Over 101 Ft Boat □ Overnight □ Parking □ Private Dock □ Ramp □ Restroom □ Sew Pump Available	□ Subject to Lease □ Up to 100 Ft Boat □ Up to 30 Ft Boat □ Up to 40 Ft Boat □ Up to 50 Ft Boat □ Up to 60 Ft Boat □ Up to 70 Ft Boat □ Up to 80 Ft Boat □ Up to 90 Ft Boat □ Up to 90 Ft Boat □ Wake Zone □ Water Available □ Wi-Fi Available □ Yacht Club		

-			JNITS			
Unit 1						
Hotel Rm : 🗆 Yes 🗅	No <a>Befficiency : <a>D Yes	s 🛘 No 🚯 # Beds	_ * 🕒 # FB	* 🙆	# HB* SQFT	* Monthly Income : \$
Furnished : Select One	Lease Ends : Sele	ect One Rooms: Max 3		<u>•</u>	Parking: Select One	4Units :*
☐ Furnished	□ Leased	☐ Den	□ Patio/Porch		☐ Carport	
Partially Furnished	Month to Month	☐ Family	Screen Porch		☐ Elec Vehicles Chrg Station	
☐ Furniture for Sale	Owner	☐ Florida	Separate Dining		☐ Garage	
☐ Unfurnished	☐ Vacant	☐ Kitchen	☐ Utility Room		□ Open Parking□ Other Parking	
		☐ Laundry Room			☐ Space	
Equipment/Appliances	: Max 8				☐ On Street	
☐ Air Conditioning Unit	☐ Fuse Box	☐ Smoke Detector				
☐ Automatic Garage Door	☐ Gas Tank Leased	☐ Solar Hot Water Heater				
☐ Circuit Breaker	■ Microwave	☐ Trash Chute				
□ Dishwasher	□ Other Equip/Appliance	■ Washer/Dryer Hookup				
□ Disposal	□ Range	■ Washer				
□ Dryer	□ Refrigerator	Window Coverings include	d			
□ Electric Meter	Security Grill Work	■ Water Softener/Filter Own				
☐ Fire Sprinklers	Security System Leased	☐ Water Softener/Filter Rent				
Unit 2 B Hotel Rm : □ Yes □ N	o ጮ Efficiency : ☐ Yes	☐ No 18 # Beds	* 🥵 # FB*	<u>(R)</u> #	HB* SQFT	Monthly Income : \$
Furnished : Select One	Lease Ends :Select	One Rooms: Max 3		ß	Parking: Select One	4Units : _ *
☐ Furnished	□ Leased	□ Den	□ Patio/Porch		☐ Carport	#OIIIIS
☐ Partially Furnished	☐ Month to Month	☐ Family	☐ Screen Porch		☐ Elec Vehicles Chrg Station	
☐ Furniture for Sale	☐ Owner	☐ Florida	☐ Separate Dining		☐ Garage	
☐ Unfurnished	☐ Vacant		☐ Utility Room		☐ Open Parking	
		□ Laundry Room	- ,		☐ Other Parking	
		,			☐ Space	
Equipment/Appliances	* Mov 9				☐ On Street	
☐ Air Conditioning Unit	■ Fuse Box	☐ Smoke Detector				
☐ Automatic Garage Door	☐ Gas Tank Leased	☐ Solar Hot Water Heater				
☐ Circuit Breaker	☐ Microwave	☐ Trash Chute				
☐ Dishwasher	☐ Other Equip/Appliance	☐ Washer/Dryer Hookup				
☐ Disposal	☐ Range	□ Washer				
☐ Dryer	☐ Refrigerator	☐ Window Coverings include	d			
☐ Electric Meter	☐ Security Grill Work	☐ Water Softener/Filter Own				
☐ Fire Sprinklers	☐ Security System Leased	☐ Water Softener/Filter Rent				

		U	NITS				
Unit 3							
Hotel Rm : ☐ Yes ☐ N	No <a>Efficiency : <a>D Yes	☐ No 6 # Beds	* 🕒 # FB	*	# HB	_*SQFT	* Monthly Income : \$
Furnished : Select One Furnished Partially Furnished Furniture for Sale Unfurnished	Lease Ends: Select Leased Month to Month Owner Vacant	Rooms: Select U Den Family Florida Kitchen Laundry Room	p To 3 Patio/Porch Screen Porch Separate Dining Utility Room		Parking: Carport Elec Vel Garage Open Pa Other Pa	hicles Chrg Station	#Units :*
Equipment/Appliances Air Conditioning Unit Automatic Garage Door Circuit Breaker Dishwasher Disposal Dryer Electric Meter Fire Sprinklers	☐ Fuse Box ☐ Gas Tank Leased ☐ Microwave ☐ Other Equip/Appliance ☐ Range ☐ Refrigerator ☐ Security Grill Work	□ Smoke Detector □ Solar Hot Water Heater □ Trash Chute □ Washer/Dryer Hookup □ Washer □ Window Coverings included □ Water Softener/Filter Own □ Water Softener/Filter Rent			□ On Stree	et	
Unit 4 3 Hotel Rm : □ Yes □ No	o <mark>ጮ Efficiency</mark> : □ Yes □] No	⋒ #FB*	(R) #	нв	* SQFT*	Monthly Income : \$*
Furnished : Select One ☐ Furnished ☐ Partially Furnished ☐ Furniture for Sale ☐ Unfurnished	Lease Ends: Select O Leased Month to Month Owner Vacant	ne Rooms : Select Up T Den Family Florida	o 3 I Patio/Porch I Screen Porch I Separate Dining I Utility Room	&	Parking : s □ Carport	Select One cles Chrg Station	* #Units :*
Equipment/Appliances Air Conditioning Unit Automatic Garage Door Circuit Breaker Dishwasher Disposal Dryer Electric Meter	☐ Fuse Box ☐ Gas Tank Leased ☐ Microwave ☐ Other Equip/Appliance ☐ Range ☐ Refrigerator ☐ Security Grill Work	 □ Smoke Detector □ Solar Hot Water Heater □ Trash Chute □ Washer/Dryer Hookup □ Washer □ Window Coverings included □ Water Softener/Filter Own □ Water Softener/Filter Rent 			⊒ On Street		

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Additional Information _____

n # Parking Spaces :	* 🔼 Lot Description	1: <i>Max</i> 3			t:□Yes □ No	
	□ 0 to 1/4 Acr	☐ 5 to 10 Acr	☐ Interior Lot	Waternon	1.4 103 4 10	
1	□ 1/4 to 1/2 Acr	□ 10+ Acr	□ Irregular Lot			
Approx Lot Size:	1/2 to 3/4 Acr	□ Corner	Other Lot Descript.			
	□ 3/4 to 1 Acr	Cul-De-Sac Lot	Oversized Lot		Description: req'd if Waterfron	t = Yes
	☐ 1 to 2 Acr	East of US 1	□ Regular	Max 4	5	
	2 to 3 Acr	☐ Flood Zone Lot	West of US 1	☐ Bay	☐ Intracoastal Front☐ (
	☐ 3 to 4 Acr	Golf Course Lot	Zero Lot Line Lot	☐ Canal From	3	One Fixed Bridge
	☐ 4 to 5 Acr			☐ Creek Fro		Other Waterfront Point Lot
					Ith 121 ☐ Mangrove Front ☐ F	
Water Access: req'd if Water	erfront = Yes Max 3				~	Rip Rap
☐ Deeded Beach Access	☐ Boat Hoists/Davits				ge(s) ☐ No Fixed Bridges ☐ F	
■ Boatift	☐ None				ig Canal ☐ Ocean Access ☐ S	
■ Boatlock	□ Other				3	
Community Boat Dock	☐ Private Dock					
Community Boat Ramp	☐ Restricted Salt Water Acce	ess		Waterfront	Frontage :	*
□ Deeded Dock	☐ Unrestricted Salt Water Ac	cess				
☐ Dock Available						
Construction: Max 4			R	Roof: Max 3		
☐ Aluminum Siding	☐ Metal Construc	etion		☐ Aluminum Roof	☐ Flat Tile Roof	☐ Curved/S-Tile Roof
☐ Concrete Block Construct				☐ Bahama Roof	☐ Flat Roof w/ Façade Fr	
☐ Brick Exterior Construct.	□ New Construct			■ Barrel Roof	☐ Manufactured/Mobile H	
☐ Brick Veneer	□ Other Construct	ction		☐ Built-Up Roof	☐ Metal Roof	☐ Slate Roof
☐ Concrete Block with Brick	☐ Piling Construc	ction		☐ Composition Roll	☐ Other Roof	□ Tar/Gravel Roof
CBS Construction	☐ Pre-Fab Const			☐ Concrete Roof	☐ Roof Over	☐ Wood Shingle Roof
Composition Shingle	☐ Siding –Asbest	tos		☐ Fiberglass Roof		J
□ Pre-Cast Concrete Const	r. □ Slab Construct	ion		U		
Elevated Construction	Stone Exterior	Construction				
Frame Construction	Stucco Exterior	r Construction		Window Treatments	: Max 4	
□ Frame with Stucco	Under Construction	ction		Arched Windows	□ Drapes & Rods	□ Rods Only
■ Manufactured/Mobile Hon	ne			☐ Awning	High Impact Windows	Single Hung Metal
				■ Bay Window	☐ Impact Glass	Single Hung Wood
				Blinds /Shades	□ Jalousie	Sliding
				□ Casement	Other Windows	Solar Film / Tinted
(A. B. J. B.V. B.N.	Pool Descriptio	n: req'd if Pool = Yes	Max 2	Double Hung Metal	Picture Window	Thermal Windows
Pool: ☐ Yes ☐ No	□ Above Ground		☐ Pool Bath	Double Hung Wood	Plantation Shutters	Verticals
	☐ Auto Chlorinatio		☐ Screened			
	☐ Auto Pool Clean	n □ Gunite	☐ Solar			
Spa YN: ☐ Yes ☐ No	□ Below Ground	□ Heated	☐ Vinyl			
3pa 2 100 2 110	Child Gate Fend	e⊒ Pool Heater Lsec	I ☐ Whirlpool in Pool			
	☐ Concrete	☐ Indoor				
	□ Equipment Stay	o 🗆 Othor				

■ Safe Room

■ Whole House Permanent Generator

□ Partial Accordion Shutters

☐ Partial Electric Power Shutters

□ Complete Panel Shutters/Awnings

☐ Complete Roll Down Shutters

■ Windows

■ Incentives

■ Insulation

Extermin: ☐ Yes ☐ No.

Financial/Office Information Type of Assoc. : Select One Terms Considered: Max 4 Assumable : ☐ Yes ☐ No ☐ Condo ■ Assumption ☐ FHA-VA Approved ☐ Owner Hold 2nd Mortgage ■ None ☐ Cash Only ☐ FHA 203K ☐ Home Owners ☐ Other ☐ Owth Wrap Dade- Assess/Save Our Home Val: ☐ Seller Will Pay Closing Cost □ Conventional □ No Terms ■ Voluntary □ Cryptocurrency □ Other Terms □ VA ■ Exchange □ Owner Financing □ Will Rent Dade MKT \$ / Assessed Value : Assoc. Fee: \$ * ☐ FHA ☐ Owner Financing Less 20K Down Association Fee Paid Per: Property Accessed Clean Energy (PACE): Total Mortgage: Hardship Package: Select One ☐ Yes ☐ No ■ Semi-Annually □ Complete ■ Monthly Quarterly ☐ Yearly ☐ Incomplete Special Assessment : ☐ Yes ☐ No ■ Submitted **Gross Rent Income:** Tax Amount: \$ * Tax Year: * Tax Information: Max 3 ☐ Tax Reflects Agriculture Exemption ■ New Construction ☐ Tax Reflects City and County Tax □ Tax Reflects No Exemption **Annual Net Oper. Income:** ☐ Tax Reflects County Only Tax ☐ Tax Reflects No Homestead Exemption ☐ Tax Reflects Disability Exemption ☐ Tax Reflects Other Tax Exemption Special Information: Max 3 ☐ Tax Reflects Homestead Tax ☐ Tax Reflects Widow Exemption ■ Abstract Available □ Foreign Seller **Annual Total Expenses:** ☐ As Is ☐ Handyman Special ■ Bank Owned Property ☐ Home Warranty □ Bonus ☐ Institution Owned Property ☐ Corp. Owned Property ☐ Restrictions on Pets Possession Information: Information Available: Max 8 Max 2 ■ Accounting Statements ■ Deed Restrictions ☐ Rec Owned ■ Inventory ■ Before Closing □ Disclosure ■ Appraisal ☐ Copy of Lease(s) ■ Survey Available □ Funding ■ Documents Available ☐ Title Insurance Policy Available ■ Deposit Held □ None ☐ Long Closing Preferred □ Other Available Information ☐ Fasement ■ Wheelchair Designed ■ Deposit-Last Month Rent ■ Negotiable ■ Deposit Security ☐ Personal Property Inventory ☐ Flood Zone □ Completely Renovated □ Other ■ Equipment List ☐ Rent Rolls □ Foreclosure ■ Subject To Lease □ Security Contracts ☐ Financial Statement ■ Investment Analysis ■ Existing Survey Owner Agent : ☐ Yes ☐ No Flood Zone : Expenses Include RE Tax : □ Yes □ No Water/Sewer: ☐ Yes ☐ No Insurance: ☐ Yes ☐ No Mgmt.: ☐ Yes ☐ No Electric: ☐ Yes ☐ No Trash: ☐ Yes ☐ No PP Tax : ☐ Yes ☐ No Adv/Lic/Prm: ☐ Yes ☐ No Janitor : ☐ Yes ☐ No Pool Svc: ☐ Yes ☐ No Lawn Mnt : ☐ Yes ☐ No Acct/Legal: ☐ Yes ☐ No

Maint&Repair: ☐ Yes ☐ No Replac Resrv: ☐ Yes ☐ No Gas/Oil: ☐ Yes ☐ No

Miscell: ☐ Yes ☐ No

Supplies: ☐ Yes ☐ No

ML#	S	ystem	Assi	aned

	F	nancial/Office Information con't	
Agent & Office Information			
List Agent MLS ID:	Agent Name :	Office Name :	Office ID :
Preferred Contact Phone :	List Agent Alt Phone :	Office Phone / Ext. :	Office Fax :
Agent Email :	Co Agent Name :	Co Office Name :	Co Office ID:
Co List Agent MLS ID:	Co Agent Phone :	Co Office Phone :	Co Office Fax :
Co-List Agent Email :		**	<u> </u>
Misc. Information			Multiple Offers Accepted : ☐ Yes ☐ No
IDX : □ Yes □ Interne	et:□Yes□No 🔼 AVN	I:□Yes□No Blogging:□Yes□No	Address on Internet : Yes No
Listing Type:	List Date :	Owners Name : Seller-to-Buyer	Incentives : □ Yes □
Select up to 1 ☐ Exclusive Agency	MM DD YYYY		ider Seller-to-Buyer Incentives included in
☐ Exclusive With Exceptions ☐ Exclusive Right To Sell/Rent ☐ Exclusive Variable	Expiration Date :	Owners Phone :	se:□Yes□No
☐ Limited Service	MM DD YYYY		Joint Agency : ☐ Yes ☐ No
☐ Disabled ☐ Call L☐ Owne	rancy Information: Select one Listing Agent er Occupied nt Occupied nt	Showing Instruction: Max 3 24 Hour Notice Alarm On Appt Only See Broker Remarks Call Listing Agent Blec. Lockbox-Call Lately Elec. Lockbox-No Appt	. Model Call Listing Office
Virtual Tour / Web Link / Photo Info URL:	ormation	☐ Call Listing Office ☐ Call Owner ☐ Call Tenant ☐ Courtesy Key ☐ Call Listing Office ☐ Listing Agent Must Acc ☐ Lockbox-Call LA	Other Showing Instructions
Virtual Tour :			
Photo Instructions : Realtor t	to Upload Images 1– 35		
Listing Agent Signature:	Own	ers Name :	Date :