

SOUTHEAST FLORIDA  
**RE1** DATA INPUT FORM  
 Single Family Residential /  
 Manufactured Homes

**INSTRUCTIONS:**

- Indicates a required field. All required fields must be completed to add a listing.
- *PID* will automatically fill (if available from **Broward, Miami Dade and Palm Beach Counties**): Street Number, Compass Point, Street Name, Street Type, Unit, County, Legal, Year Built, Living SF, Total SF, Taxes and Tax Year.
- Fields with Asterisk \* represents numerical fields.

**Style Codes**

R30-NO POOL/NO WATER	R34-WF/OCEAN AC
R31-POOL ONLY	R35-WF/POOL/OCN AC
R32-WF/NO OCEAN AC	R38-MOBILE/MFG HOME
R33-WF/POOL/NO AC	

**R** Area: \_\_\_\_\_ \* **R** Street Number: \_\_\_\_\_ \* **CP** : \_\_\_\_ **R** Street Name: \_\_\_\_\_  
Compass Point

**R** County: *Select One*  
 Broward     Indian River     Monroe     Palm Beach    **R** Folio #: \_\_\_\_\_    **R** City: *See Table*  
 Glades     Martin     Okeechobee     St. Lucie    *Auto-Pop only from Miami-Dade, Broward, Palm Beach*  
 Hendry     Miami-Dade     Other     Brevard

**R** State: *See Table*    **R** Zip Code \_\_\_\_\_ \* Zip4 \_\_\_\_\_ \* **R** Legal \_\_\_\_\_    **R** Zoning \_\_\_\_\_

Munici Code : \_\_\_\_ \* Township/Range: \_\_\_\_\_ \* Section: \_\_\_\_ \* Subdivision #: \_\_\_\_\_    **R** Parcel #: \_\_\_\_\_ \*    Map Coordinates: \_\_\_\_\_

Development Name: \_\_\_\_\_    **R** Subdivision Name : \_\_\_\_\_

Elementary School: \_\_\_\_\_ *See Table*    Middle School: \_\_\_\_\_ *See Table*    Senior High School : \_\_\_\_\_ *See Table*

Model Name : \_\_\_\_\_    **R** Geo Area: *See Table*    Neighborhood : \_\_\_\_\_

Mobile Home Brand Name : \_\_\_\_\_    Mobile Home Decal: \_\_\_\_\_    Serial Number : \_\_\_\_\_

- Manufactured Home Misc. : Max 4**
- 220 Volt     Screens     Treed Lot
  - Aluminum Skirt     Slab     Utility Room Outside
  - Brick Skirt     Solar BlockSkirt.     Wheels
  - Dryer Hook-Up     Stock Certificate     Wood Skirt
  - No Skirting     Stone Skirting     Washer Hook-Up
  - No Stock Cert.     Storage Shed
  - Other Skirting     Tie Down

- Maint. Fee Includes (Mobile Home): Max 3**
- Lawn Mowing     Street Lighting
  - Other     Street Maintenance
  - Recreation Facilities     Garbage and Trash Removal
  - Security

**General Information**

**R** Short Sale:  Yes  No    **R** REO:  Yes  No    Range Price:  Rng Price    Lower List Price: \$ \_\_\_\_\_ \*    **R** List Price: \$ \_\_\_\_\_ \*  
Required if Range Price Listing

Short Sale Addendum :  Yes  No    Lender Approval :  Approved  
req'd if Short Sale = Yes     Unapproved

General Information Con't

**R** Style: *Select One* SqFt (adjusted area): \_\_\_\_\_ \* SqFt (living area): \_\_\_\_\_ \* SqFt (total area): \_\_\_\_\_ \* For Lease :  Yes  No

- R30 No Pool/No Water
- R31 Pool Only
- R32 WF/No Ocean AC
- R33 WF/Pool No Ocean AC
- R34 WF/Ocean AC
- R35 WF/Pool Ocean AC
- R38 Mobile/MFG Home

For Lease MLS# : \_\_\_\_\_

Building Area / Agent: \_\_\_\_\_ \*

Auction : *Select One*  
 Yes  No

**R** Type: **R** Front Exposure: *Select*

Mobile  East  South

Single  North  South East

North East  South West

North West  West

Building Area Source: *Select One*

Appraisal  Developer

Architect  Owner

Building Plan

Auction Type : *Select One*

ABS — Absolute

MIN — Minimum Bid

NDR — Non Disclose Reserve

**R** Year Built : \_\_\_\_\_ \*

**R** Year Built Description: **R** (HOPA) : *Select One* **R** Garage Spaces: \_\_\_\_\_ \*

*Select One*  New Construction  No HOPA  Verified

Resale  Unverified

Under Construction

Unknown

Effective Year Built

Garage Description:

Attached

Detached

Carport Spaces: \_\_\_\_\_ \*

Carport Description:

Attached

Detached

Furnished : *Select One*

Furnished

Partially Furnished

Furniture for Sale

Unfurnished

Additional Furnished : *Select One*

Furniture Only

Furniture Negotiable

Turn Key Furnished

Approx. Lot Size: \_\_\_\_\_ \* Lot Sqft: \_\_\_\_\_ \* Number of Ceiling Fans : \_\_\_\_\_ \*

Manufactured Home Size : \_\_\_\_\_ \*

**R** Parking Description: *Max 3*

- Circular Drive
- Covered Parking
- Driveway
- Elec Vehicle Chrg Station
- Golf Cart Parking
- Guest Parking
- None
- Other Parking
- Pavers
- RV/Boat Parking
- Slab/Strip
- Street Parking
- Unpaved Parking

Parking Restrictions: *Max 3*

- Limited # of Vehicles
- No Motorcycle
- No RV/Boats
- No Trucks/Trailers

**R** Lot Description: *Max 3*

- 0 to 1/4 Acr
- 1/4 to 1/2 Acr
- 1/2 to 3/4 Acr
- 3/4 to 1 Acr
- 1 to 2 Acr
- 2 to 3
- 3 to 4
- 4 to 5 Acr
- 5 to 10 Acr
- 10+ Acr
- Corner
- Cul-De-Sac Lot
- East of US 1
- Flood Zone Lot
- Golf Course Lot
- 50+ Acr
- Interior Lot
- Irregular Lot
- Other Lot Descript.
- Oversized Lot
- Regular
- West of US 1
- Zero Lot Line Lot

**R** Waterfront :  Yes  No

Waterfront Description: *req'd if Waterfront = Yes Max 4*

- Bay Front
- Canal Front
- Creek Front
- Canal Width 1-80 Feet
- Canal Width 121 Ft or More
- Canal Width 81-120 Feet
- Fixed Bridge(s)
- Intersecting Canals
- Intracoastal Front
- Lagoon Front
- Lake Front
- Lake Access
- Mangrove Front
- Navigable
- Ocean Access
- Ocean Front
- One Fixed Bridge
- Other Waterfront
- Point Lot
- Pond Front
- Rip Rap
- River Front
- Seawall

**General Information**

**Water Access :** *req'd if Waterfront = Yes Max 4*

- Deeded Beach Access
- Boatlift
- Boatlock
- Community Boat Dock
- Community Boat Ramp
- Deeded Dock
- Dock Available
- Boat Hoists/Davits
- None
- Other
- Private Dock
- Restricted Salt Water Access
- Unrestricted Salt Water Access

**Waterfront Frontage :** \_\_\_\_\_ \*

**Pool YN :**  Yes  No

**Pool Dimensions:** \_\_\_\_\_ \*

**Spa YN:**  Yes  No

**Pool Description:** *req'd if Pool = Yes Max 6*

- Above Ground
- Auto Chlorination
- Auto Pool Clean
- Below Ground
- Child Gate Fence
- Concrete
- Equipment Stays
- Fiberglass
- Free Form
- Gunite
- Heated
- Pool Heater Leased
- Indoor
- Other
- Pool Bath
- Screened
- Solar
- Vinyl
- Whirlpool in Pool

**View :** *Max 2*

- Bay
- Canal
- Club Area View
- Garden View
- Golf View
- Intracoastal View
- Lagoon
- Lake
- None
- Ocean View
- Direct Ocean
- Other View
- Pool Area View
- River
- Tennis Court View
- Water View

**Boat Services :**

- 0 to 20 Ft Boat
- Attended
- Beach
- Beach Access
- Boat Lock
- Boathouse
- Common Dock
- Community Marina
- Community Ramp
- Dock Available
- Dock Owned Included
- Electric Available
- Exclusive Use
- Fishing Pier
- Fuel
- Full Service
- Hoist/Davit
- Lift
- Live Aboard
- Marina
- No Wake Zone
- Other Wtr Acc
- Over 101 Ft Boat
- Overnight
- Parking
- Private Dock
- Ramp
- Restroom
- Sew Pump Available
- Subject to Lease
- Up to 100 Ft Boat
- Up to 30 Ft Boat
- Up to 40 Ft Boat
- Up to 50 Ft Boat
- Up to 60 Ft Boat
- Up to 70 Ft Boat
- Up to 80 Ft Boat
- Up to 90 Ft Boat
- Wake Zone
- Water Available
- Wi-Fi Available
- Yacht Club

**Features**

**Design :** *Select One*

- Attached
- Detached

**Construction :** *Max 4*

- Aluminum Siding
- Concrete Block Construct.
- Brick Exterior Construct.
- Brick Veneer
- Concrete Block with Brick
- CBS Construction
- Composition Shingle
- Pre-Cast Concrete Constr.
- Elevated Construction
- Frame Construction
- Frame with Stucco
- Manufactured/Mobile Home
- Metal Construction
- Modular Construction
- New Construction
- Other Construction
- Piling Construction
- Pre-Fab Construction
- Siding –Asbestos
- Slab Construction
- Stone Exterior Construction
- Stucco Exterior Construction
- Under Construction
- Wood Siding

**Design Description :** *Max 2*

- Half Duplex
- One Story
- Two Story
- Three or More Story
- Manufactured
- Mediterranean
- Old Spanish
- Other
- Patio/Zero Lot
- Ranch
- Substantially Remodeled
- Split Level
- Tri Level
- Twin Homes

**Floor:** *Max 4*

- Carpet Floors
- Ceramic Floors
- Clay Floors
- Concrete Floors
- Marble Floors
- Other Floors
- Parquet Floors
- Slate Floors
- Terrazzo Floors
- Tile Floors
- Vinyl Floors
- Wood Floors



**Remarks Con't**

**Broker**

**Remarks :**

408

*Characters*

**Internet**

**Remarks :**

150

*Characters*

**Office**

**Remarks :**

200

*Characters*



**Rooms**

**R** # Beds : \_\_\_\_\_ \*

**R** # Full Baths : \_\_\_\_\_ \*

# Half Baths : \_\_\_\_\_ \*

**Convert Bed :**

Yes  No

**R** **Additional Rooms : Max 8**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Atrium             | <input type="checkbox"/> Glassed Porch              | <input type="checkbox"/> Other                      |
| <input type="checkbox"/> Attic              | <input type="checkbox"/> Great Room                 | <input type="checkbox"/> Recreation Room            |
| <input type="checkbox"/> Cottage            | <input type="checkbox"/> Separate Guest/In-Law Qtrs | <input type="checkbox"/> Sauna                      |
| <input type="checkbox"/> Den/Library/Office | <input type="checkbox"/> Guest House                | <input type="checkbox"/> Storage Room               |
| <input type="checkbox"/> Family Room        | <input type="checkbox"/> Loft                       | <input type="checkbox"/> Studio Apartment           |
| <input type="checkbox"/> Florida Room       | <input type="checkbox"/> Maid/In-Law Quarters       | <input type="checkbox"/> Utility /Laundry In Garage |
| <input type="checkbox"/> Garage Apartment   | <input type="checkbox"/> Media Room                 | <input type="checkbox"/> Utility Room/Laundry       |
| <input type="checkbox"/> Garage Converted   | <input type="checkbox"/> No Additional Rooms        | <input type="checkbox"/> Workshop                   |

**R** **Bedroom Description : Max 4**

- |  |   |
|--|---|
| <input type="checkbox"/> At least 1 Bedroom Ground Level | <input type="checkbox"/> Primary Bedroom Upstairs |
| <input type="checkbox"/> Entry Level                     | <input type="checkbox"/> None                     |
| <input type="checkbox"/> Primary Bedroom Ground Level    | <input type="checkbox"/> Other                    |
| <input type="checkbox"/> Sitting Area—Primary Bedroom    | <input type="checkbox"/> Studio                   |

**Primary Bath Description : Max 5**

- |  |  |
|--|--|
| <input type="checkbox"/> 2 Primary Bathrooms     | <input type="checkbox"/> Shower Only           |
| <input type="checkbox"/> Bidet                   | <input type="checkbox"/> Separate Tub & Shower |
| <input type="checkbox"/> Combination Tub& Shower | <input type="checkbox"/> Tub Only              |
| <input type="checkbox"/> Dual Sinks              | <input type="checkbox"/> Whirlpool Spa         |
| <input type="checkbox"/> None                    |  |

**Dining Description : Select Up To 3**

- |   |  |
|---|--|
| <input type="checkbox"/> Breakfast Area             | <input type="checkbox"/> Formal Dining     |
| <input type="checkbox"/> Dining/Living Room         | <input type="checkbox"/> Kitchen Dining    |
| <input type="checkbox"/> Eat-In Kitchen             | <input type="checkbox"/> L Shaped Dining   |
| <input type="checkbox"/> Family/Dining Combination  | <input type="checkbox"/> Other             |
| <input type="checkbox"/> Florida/Dining Combination | <input type="checkbox"/> Snack Bar/Counter |

**ADA Compliant :**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bath Modification  | <input type="checkbox"/> Access able             | <input type="checkbox"/> Ramped Main Level |
| <input type="checkbox"/> Door Levers        | <input type="checkbox"/> Accessable Convertible  | <input type="checkbox"/> Roll-In Shower    |
| <input type="checkbox"/> Elevator           | <input type="checkbox"/> Kitchen Modification    | <input type="checkbox"/> Wheelchair        |
| <input type="checkbox"/> Emergency Intercom | <input type="checkbox"/> Level                   | <input type="checkbox"/> Wide Doorways     |
| <input type="checkbox"/> Entry              | <input type="checkbox"/> Other Bath Modification | <input type="checkbox"/> Wide Hallways     |

**Room Dimensions:**

Second Bedroom : \_\_\_\_\* X \_\_\_\_\* Fifth Bedroom : \_\_\_\_\* X \_\_\_\_\* Dining Room : \_\_\_\_\* X \_\_\_\_\*

Third Bedroom : \_\_\_\_\* X \_\_\_\_\* Den : \_\_\_\_\* X \_\_\_\_\* Family Room : \_\_\_\_\* X \_\_\_\_\*

Fourth Bedroom : \_\_\_\_\* X \_\_\_\_\* Dining Area : \_\_\_\_\* X \_\_\_\_\* Florida Room : \_\_\_\_\* X \_\_\_\_\*

Kitchen : \_\_\_\_\* X \_\_\_\_\* Patio Balcony : \_\_\_\_\* X \_\_\_\_\*

Living Room : \_\_\_\_\* X \_\_\_\_\* Porch : \_\_\_\_\* X \_\_\_\_\*

Primary Bedroom : \_\_\_\_\* X \_\_\_\_\* Utility Room : \_\_\_\_\* X \_\_\_\_\*

**Additional Information**

**Pets Allowed :** **Cable Available :**

Yes  No  Yes  No

**R** **Pet Description :**

*Req'd if Pets Allowed = Yes Select One*

- More than 20 Lbs.
- Maximum 20 Lbls
- Cat Ok
- Dog Ok
- None
- Restrictions or Possible Restrictions

**SqFt / Liv Area of Guest House :**

\_\_\_\_\_ \*

**R** **Interior Features : Max 7**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> First Floor Entry  | <input type="checkbox"/> Fireplace              | <input type="checkbox"/> Chandelier To Be Replaced |
| <input type="checkbox"/> Second Floor Entry | <input type="checkbox"/> Fire Sprinklers        | <input type="checkbox"/> Roman Tub                 |
| <input type="checkbox"/> Third Floor Entry  | <input type="checkbox"/> Foyer Entry            | <input type="checkbox"/> Skylight                  |
| <input type="checkbox"/> Bar                | <input type="checkbox"/> Fireplace - Decorative | <input type="checkbox"/> Split Bedroom             |
| <input type="checkbox"/> Built -Ins         | <input type="checkbox"/> French Doors           | <input type="checkbox"/> Stacked Bedrooms          |
| <input type="checkbox"/> Closet Cabinetry   | <input type="checkbox"/> Accessible             | <input type="checkbox"/> 3 Bedroom Split           |
| <input type="checkbox"/> Cooking Island     | <input type="checkbox"/> Accessibly Equipped    | <input type="checkbox"/> Vaulted Ceilings          |
| <input type="checkbox"/> Custom Mirrors     | <input type="checkbox"/> Laundry Tub            | <input type="checkbox"/> Volume Ceilings           |
| <input type="checkbox"/> Dome Kitchens      | <input type="checkbox"/> Other                  | <input type="checkbox"/> Walk-In Closets           |
| <input type="checkbox"/> Elevator           | <input type="checkbox"/> Pantry                 | <input type="checkbox"/> Certified Watt-Wise       |
| <input type="checkbox"/> Exclusions         | <input type="checkbox"/> Pull Down Stairs       | <input type="checkbox"/> Wet Bar                   |

**Additional Information Con't**

**R Equipment / Appliances : Max 14**

- Auto Garage Door Opener
- Bottled Gas
- Central Vacuum
- Circuit Breaker
- Trash Compactor
- Dishwasher
- Disposal
- Dryer
- Electric Water Heater
- Elevator
- Fire Alarm
- Separate Freezer Included
- Fuse Box
- Gas Tank Leased
- Gas Water Heater
- Washer/Dryer Hook-Up
- Water Heater Leased
- Icemaker
- Intercom
- Microwave
- Natural Gas
- No Equipment
- Other
- Owned Burglar Alarm
- Purifier / Sink
- Electric Range
- Gas Range
- Refrigerator
- Security System Leased
- Self Cleaning Oven
- Smoke Detector
- Solar Water Heater
- Washer / Dryer Leased
- Wall Oven
- Washer
- Water Softener / Filter Owned
- Water Softener / Filter Rented

**Window Treatments : Max 3**

- Arched Windows
- Awning
- Bay Window
- Blinds /Shades
- Casement
- Double Hung Metal
- Double Hung Wood
- Drapes & Rods
- High Impact Windows
- Impact Glass
- Jalousie
- Other Windows
- Picture Window
- Plantation Shutters
- Rods Only
- Single Hung Metal
- Single Hung Wood
- Sliding
- Solar Film / Tinted
- Thermal Windows
- Verticals

**Guest House : Max 5**

- 1 Bath
- 1 Bedroom
- 2 Bath
- 2 Bedroom
- Carport
- Efficiency
- Garage
- Kitchen
- Living Room
- Patio
- Screen Porch

**R Exterior Features : Max 7**

- Awnings
- Barbeque
- Barn &/or Stalls
- Built -In Grill
- Wood Deck
- Extra Building/Shed
- Fence
- Fruit Trees
- Greenhouse
- High Impact Doors
- Exterior Lighting
- None
- Open Balcony
- Open Porch
- Other
- Outdoor Shower
- Patio
- Room For Pool
- Satellite Dish
- Screened Balcony
- Screened Porch
- Shed
- Electric Shutters
- Hurricane Shutters
- Tennis Court
- TV Antenna
- Wraparound Porch

**R Subdivision Information : Max 3**

- Additional Amenities
- Bar
- Beach Club Member Avail.
- Boating
- Card / Electric Gate
- Clubhouse
- Courtesy Bus
- Exercise Room
- Game Room
- Gas Metered
- Golf Course Community
- Golf Equity Available
- Golf Equity Included
- Golf Purchase Required
- Gated Community
- Horses Permitted
- Laundry Facilities
- Maintained Community
- Management On Site
- Mandatory Hoa
- No Subdiv/Park Info
- Other Subdiv/Park Info
- Other Membership Avail.
- Other Membership Included
- Paved Road
- Picnic Area
- Community Pool
- Private Membership Avail.
- Private Roads
- Public Road
- Other Subdiv. See Rmks
- Subdivision Restrictions
- Sauna
- Security Patrol
- Shuffle Board
- Sidewalks
- Spa / Hot Tub
- Street Lights
- Community Tennis Courts
- Underground Utilities
- Unpaved Roads
- Voluntary Hoa
- Whirlpool
- Workshop

**Maintenance Includes : Max 3**

- Cable
- Common Area
- Building Exterior
- Insurance
- Lawn/Landscape Care
- Rec Facilities
- Security
- Trash

**R Heating Description : Max 4**

- Central Heat
- Electric Heat
- Gas Heat
- Heat Strip
- Heat Pump/Reverse Cycle
- No Heat
- Oil Heat
- Other
- Radiant Heat
- Reverse Cycle Unit
- Solar Heat
- Space Heater
- Wall Furnace
- Window/Wall
- Zoned Heat

**Sprinkler Description :**

- Max 2
- Auto Sprinkler
  - City Sprinkler System
  - Manual Sprinkler
  - Other Sprinkler
  - Well Sprinkler

**R Cooling Description : Max 4**

- Air Purifier
- Attic Fan
- Ceiling Fans
- Central Cooling
- Electric Cooling
- Gas Cooling
- Humidistat
- No Cooling
- Other
- Paddle Fans
- Ridge Vent/Turbines
- Thermal Attic Fan
- Wall/Window Cooling Unit
- Zoned Cooling

**Additional Information Con't**

**R Water Description : Max 2**

- Lake Drain       Other
- Municipal Water    Well

**R Sewer Description : Max 2**

- Municipal Sewer    Septic
- Other

**R Roof Description : Max 3**

- Aluminum Roof                       Metal Roof
- Bahama Roof                         Other Roof
- Barrel Roof                          Roof Over
- Built Roof                           Curved/S-Tile Roof
- Composition Roll                  Wood Shaker Roof
- Concrete Roof                     Shingle Roof
- Fiberglass Roof                   Slate Roof
- Flat Tile Roof                       Tar/Gravel Roof
- Flat Roof w/ Façade Front       Wood Shingle Roof
- Manufactured/Mobile Home

**R Restrictions : Max 5**

- Assoc. Approval Required       No Corp Ownership Allowed
- Auto Parking On                  No Lease 1st Year Owned
- Dock Restrictions                See Broker Remarks
- No Leasing                         No Restrictions
- Ok To Lease                       Other Restrictions
- Ok To Lease with Restrictions

**Equestrian Features :**

- Boarding Allowed                       Grass Field                               Regulation Dressage
- Bridle Path Trails                       Grooms Quarters                         Ring
- Center Aisle                               Lounge                                       Shed Row
- Community Stalls                        Mirror                                        Stable
- Covered Ring                               Office                                         Tack Room
- Feed Room                                 Owners Apartment                       Washer Dryer Hookup
- Fly System                                 Paddocks                                  Wash Racks
- Water Electric

**Storm Protection : Max 10**

- Clear Impact Glass                       Curr Owner Wind Mit                       Partial Impact Glass
- Complete Accordian Shutters            Curr Owner Wind Mitin Cert Avail       Partial Other Protection
- Complete Eclectic Power Shutters     Elec Panel for Portable Power            Partial Panel Shutters/Awnings
- Complete Impact Glass                  Generator Hookup                         Partial Permanent Generator
- Complete Other Protection              High Impact Door                         Partial Roll Down Shutters
- Complete Panel Shutters/Awnings     Partial Accordian Shutters               Safe Room
- Complete Roll Down Shutters          Partial Electric Power Shutters         Whole House Permanent Generator

**Green Energy Efficient :**

- Appliances                                 Lighting
- Construction                              Roof
- Doors                                        Thermostat
- Energy Generation                       Ventilation
- Exposure/Shade                          Water Heater
- HVAC                                        WattWise
- Incentives                                 Windows
- Insulation

**Financial/Office Information**

**R Terms Considered : Max 4**

- Assumption                                FHA 203K                                  Owtb Wrap
- All Cash                                     Lease Option                               Seller Will Pay Closing Cost
- Cash Only                                  Lease Purchase                          VA
- Conventional                               No Terms                                  Will Rent
- Cryptocurrency                          Other Terms
- Exchange                                  Owner Financing
- FHA                                          Owner Financing Less 20K Down
- FHA-VA Approved                       Owner Hold 2nd Mortgage

**Assumable :**  Yes  No

**Total Mortgage :**

\$ \_\_\_\_\_ \*

**Dade- Assess/Save Our Home Val :**

\$ \_\_\_\_\_ \*

**Dade MKT \$ / Assessed Value :**

\$ \_\_\_\_\_ \*

**Financial/Office Information Con't**

**R** **Type of Assoc. :** *Select One*  
 Condo             None  
 Home Owners    Other

**Hardship Package :**  
 Complete  
 Incomplete  
 Submitted

**Property Accessed  
Clean Energy (PACE) :**  
 Yes  No

**R** **Tax Amount :** \$ \_\_\_\_\_ \*

**R** **Tax Year :** \_\_\_\_\_ \*

**R** **Tax Information : Max 3**  
 Tax Reflects Agriculture Exemption  
 Tax Reflects City and County Tax  
 Tax Reflects County Only Tax  
 Tax Reflects Disability Exemption  
 Tax Reflects Homestead Tax

**R** **Owner Agent :**  
 Yes  No

**Assoc. Fee :** \$ \_\_\_\_\_ \*

**Association Fee Paid Per :**  
*Select One*  
 Monthly             Semi-Annually  
 Quarterly           Yearly

**Special Assessment :**  Yes  No

New Construction  
 Tax Reflects No Exemption  
 Tax Reflects No Homestead Exemption  
 Tax Reflects Other Tax Exemption  
 Tax Reflects Widow Exemption

**Flood Zone :** \_\_\_\_\_

**R** **Membership Purchased  
Required :** *Select One*  
 Yes  No

**Membership Purchase Fees :**  
\$ \_\_\_\_\_ \*

**Special Information : Max 3**  
 Abstract Available             Foreign Seller  
 As Is                                 Handyman Special  
 Bank Owned Property         Home Warranty  
 Bonus                               Institution Owned Property  
 Corp. Owned Property         Restrictions on Pets  
 Deed Restrictions               Survey Available  
 Disclosure                         Title Insurance Policy Available  
 Flood Zone                         Wheelchair Designed  
 Foreclosure                        Completely Renovated

**R** **Possession Information : Max 2**  
 Before Closing  
 Funding  
 Long Closing Preferred  
 Negotiable  
 Other  
 Subject To Lease

**Financial/Office Information con't**

**Agent & Office Information**

<b>R</b> List Agent MLS ID :	Agent Name :	Office Name :	Office ID :
_____	_____	_____	_____
Preferred Contact Phone :	List Agent Alt Phone :	<b>R</b> Office Phone / Extl/ :	<b>R</b> Office Fax :
_____*	_____*	_____*	_____*
Agent Email :	Co Agent Name :	Co Office Name :	Co Office ID :
_____	_____	_____	_____
Co List Agent MLS ID :	Co Agent Phone :	Co Office Phone :	
_____	_____*	_____*	
Co-List Agent Email :			
_____			

**Misc. Information**

**R** IDX :  Yes  No    **R** Internet :  Yes  No    **R** AVM :  Yes  No    **R** Blogging :  Yes  No    **R** Address on Internet :  Yes  No

<b>R</b> Listing Type :	<b>R</b> List Date :	Multiple Offrs Acpt'd :	Seller-to-Buyer Incentives :
<i>Select One</i>	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Exclusive Agency	MM DD YYYY	Owners Name :	Seller will consider Seller-to-Buyer Incentives included in offer to purchase :
<input type="checkbox"/> Exclusive With Exceptions		_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Exclusive Right To Sell/Rent	<b>R</b> Expiration Date :	Owners Phone :	
<input type="checkbox"/> Exclusive Variable	____/____/____	_____*	
<input type="checkbox"/> Limited Service	MM DD YYYY		Joint Agency : <input type="checkbox"/> Yes <input type="checkbox"/> No

<b>R</b> Occupancy Info. :	<b>R</b> Showing Instructions : Max 3	<input type="checkbox"/> Elect Lockbox – Call List Agent	<input type="checkbox"/> Lockbox - Call List Office	<b>Board/Association ID :</b>
<i>Select One</i>	<input type="checkbox"/> 24 Hour Notice	<input type="checkbox"/> Elect Lockbox – Call List Office	<input type="checkbox"/> Lockbox – No Appointment	_____
<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Alarm On	<input type="checkbox"/> Elect Lockbox – No Appointment	<input type="checkbox"/> Model Call List Office	This is auto filled on the listing.
<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Appointment Only	<input type="checkbox"/> Elect Lockbox – Call Owner	<input type="checkbox"/> No Sign	<b>MLS Offers :</b>
<input type="checkbox"/> Tenant Occupied	<input type="checkbox"/> See Broker Remarks	<input type="checkbox"/> Gate Code	<input type="checkbox"/> Notify Guard	<input type="checkbox"/> Disabled
<input type="checkbox"/> Vacant	<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Key In Listing Office	<input type="checkbox"/> Other Show Instructions	<input type="checkbox"/> Enabled
	<input type="checkbox"/> Call Listing Office	<input type="checkbox"/> List Agent Must Accompany	<input type="checkbox"/> Pet On Premises	
	<input type="checkbox"/> Call Owner	<input type="checkbox"/> Lockbox - Call List Agent	<input type="checkbox"/> Showing Assist	
	<input type="checkbox"/> Call Tenant			
	<input type="checkbox"/> Courtesy Key			

**Virtual Tour / Web Link / Photo Information**

URL : \_\_\_\_\_

Virtual Tour : \_\_\_\_\_

Photo Instructions : Realtor to Upload Images 1– 35

Listing Agent Signature: \_\_\_\_\_ Owners Name : \_\_\_\_\_ Date : \_\_\_\_\_