

STATUS CHANGE FORM



R ML#: _____ **R** Address: _____ **R** List Office ID: _____

CHANGES - USE THIS SECTION TO REPORT CHANGES, CORRECTIONS OR EXTENSIONS TO THE MLS

Check the appropriate box to denote type of change and fill in corresponding blanks

1. ☐ PRICE CHANGE Present Price \$ _____ New Price \$ _____
2. ☐ EXTENSION OF LISTING EXPIRATION DATE - Listing Agreement dated _____ is extended until _____
with all other conditions in the original agreement or subsequent changes to remain the same unless otherwise specified on this form.
3. ☐ TRANSFERS: (a) Listing transferred to: Office Name: _____ Office ID: _____
(b) Designated Realtor (Managing Broker) accepting listing:
Print Name _____ Signature: _____
4. ☐ BACK ON MARKET Active Date: _____
5. ☐ WITHDRAW LISTING FROM MLS Date: _____
6. ☐ CANCELLED Date: _____
7. ☐ TEMPORARILY OFF MARKET Date: _____

Note: The **T** status is specifically designated as a **TEMPORARY** status, and it may not be used for more than 30-days on a listing. **If a listing is left in a T status for more than 30 days, THE SYSTEM WILL AUTOMATICALLY CONVERT THE LISTING BACK TO AN ACTIVE STATUS.**

CONTRACT STATUS - USE THIS SECTION TO REPORT PROPERTIES TO THE MLS LEAVING THE ACTIVE MARKET

Check the appropriate box to denote type of change and complete the date

8. ☐ ACTIVE WITH CONTRACT (Status AC) Date: _____
 9. ☐ PENDING SALE (Status PS) Date: _____ ECD: _____
 10. ☐ CLOSED SALE (Status CS) Date: _____
- R** Sold Price: _____
- R** Selling Agent ID: _____ Name: _____
- R** Selling Agent Office: _____
- R** Seller Contributions: Yes ___ NO ___ Amount: _____
- R** Buyers Country of Origin: _____
- R** If US Citizen - Buyers Current State: _____
- R** Sold Financing Type : (Check 1)
- | | | | |
|-----------------------------------------|---------------------------------|--------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Assumption | <input type="checkbox"/> Leased | <input type="checkbox"/> Other Terms See Remarks | <input type="checkbox"/> Exchange |
| <input type="checkbox"/> Cash | <input type="checkbox"/> FHA | <input type="checkbox"/> Purchase Money Mortgage | <input type="checkbox"/> Seller Financing |
| <input type="checkbox"/> Cryptocurrency | <input type="checkbox"/> VA | <input type="checkbox"/> Conventional | |
- R** Type of Contingencies : (Check 1)
- | | |
|--------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Sale of Other Property | <input type="checkbox"/> No Contingencies |
| <input type="checkbox"/> Backup Contract/Call LA | <input type="checkbox"/> Lease Options |
| <input type="checkbox"/> 3rd Party Approval | <input type="checkbox"/> Pending Inspections |
| <input type="checkbox"/> Close of Other Property | <input type="checkbox"/> Association Approval |
| <input type="checkbox"/> Financing | <input type="checkbox"/> Other |
- R** Furnished Info : (Check 1)
- | | |
|--------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Furnished | <input type="checkbox"/> Partially Furnished |
| <input type="checkbox"/> Unfurnished | <input type="checkbox"/> Furniture For Sale |
- R** Intended Use : (Check 1)
- | | |
|-------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Investment | <input type="checkbox"/> Secondary |
| <input type="checkbox"/> Primary | <input type="checkbox"/> Unknown/Withheld |

R Seller/s, Listing Broker and Listing Agent are required

SELLER: Print Name: _____ Signature: _____ Date: _____

SELLER: Print Name: _____ Signature: _____ Date: _____

LISTING BROKER: License#: _____ Print Name: _____ Signature: _____

LISTING AGENT: License#: _____ Print Name: _____ Signature: _____

Revised 10/20/2025