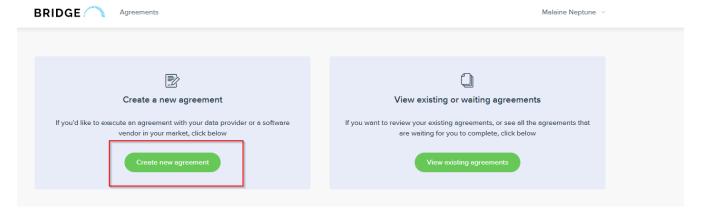


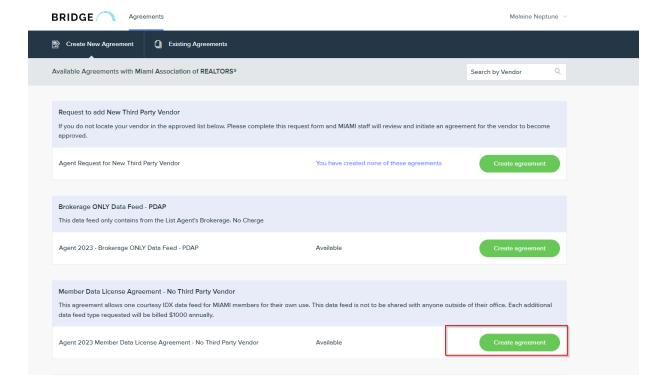
How To Apply for a Courtesy IDX Feed (Broker/Agent)

PLEASE NOTE: The designated broker for your office MUST first log into Bridge to allow access to agents from your office. This allows Bridge to assign your broker as a signing party to your fourway data access agreement. If your designated broker has not yet logged into the system, you will see an error message explaining that this step must be completed.

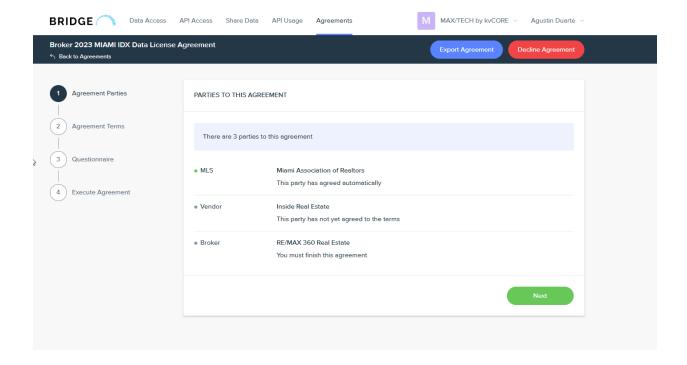
- 1. Go to www.miamirealtors.com.
- 2. Click on the Miami Gateway and log in with your MLS Credentials.
- 3. Access the Bridge Management Dashboard and create a new IDX agreement. (Commercial Dashboard's must click on Home to find Bridge)



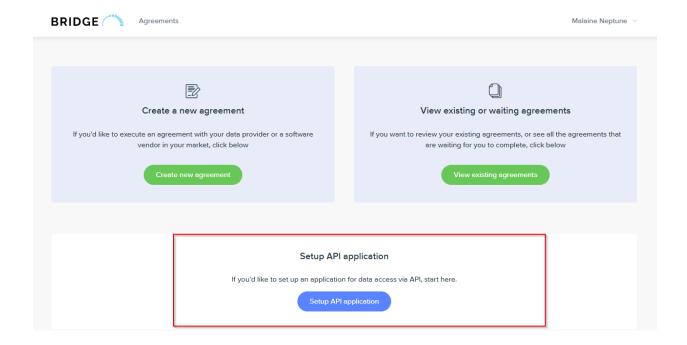
4. If no Third-Party Vendor is involved, create an agreement under **Member Data License**Agreement – No Third-Party Vendor



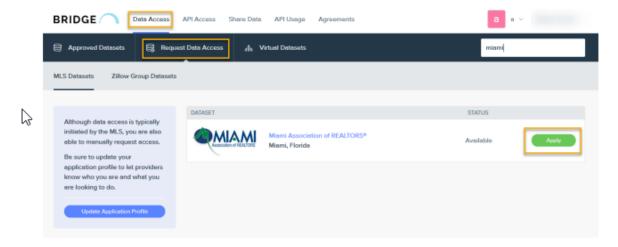
5. Finalize the agreement and request approval from your Broker of Record via the Bridge Dashboard. Refer to https://www.miamirealtors.com/wp-content/uploads/bsk-pdf-manager/2020/10/Bridge-API-Agreements.pdf for instructions (Broker Approval).



NOTE: If you exit the wizard before setting up your API application, simply click the Bridge icon at the top of the page. Click setup API application and complete the form.



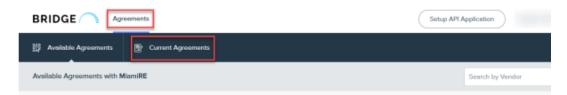
Once you complete your application, click Data Access <Request Data Access> Search for MIAMI and click **APPLY**.



To view your agreements, click **Current Agreements** in the top menu. Use the Filter option to filter agreements by status.

BROKERS: The **Current Agreements** tab is where you can find agreements from your agents waiting for your approval. To approve a waiting agreement:

- Locate the waiting agreement. You can use the search function to search for the agent's name.
- 2. Click **Edit** and proceed to agree to the terms to approve. There will be a notification sent to the other parties once you have approved.



For support using Bridge Agreement Management, please email support@bridgeinteractive.com

NOTE: Once your broker approves the agreement, please allow a period of 24 to 48 hours for the approval process to be completed