



mls offers

1

When you are entering the listing and you get to the "Finance/Office Information" Tab

Status Location Information General Information Remarks Rooms Additional Information **Financial/Office Information** Ready to Activate

2

You will find the **MLS Offers** field in the **Compensation and Misc Information** Section. The field will automatically be set to **Disable** - Change it to **Enable**.

Compensation and Misc Information

IDX True	Internet ?	AVM ?	Blogging ?	Address on Internet ?	Multiple Offers Accepted ?
Listing Type ?		List Date ?		Owners Name ?	Compensation Trans Broker ?
Variable/Dual Rate ?	Joint Agency ?	Expiration Date ?		Owners Number ?	Compensation Buyers Agent ?
Occupancy Information ?		Showing Instructions (Max 3) ?			Compensation Non-Rep ?
MLS Offers ?		<input type="checkbox"/> 24 Hour Notice <input type="checkbox"/> Alarm On <input type="checkbox"/> Appointment Only <input type="checkbox"/> Call Listing Agent <input type="checkbox"/> Call Listing Office			Bonus ?
Ok ?					
We					

3

When you have completed entering your listing information and Submit the listing, the hyperlink for **MLS Offers** will be active in **Broker Remarks**

Broker Remarks: [Submit all offers via MLS Offers](#) Beautiful Direct 2 bedroom, 2.5 bath condo with Black Granite flooring and finely finished Venetian Plaster walls throughout the entire unit

