formsimplicity
forms. made simple. finally.

MIAMI Association of REALTORS®

Easy to Learn.
Easy to Use.
Powerful Features.

Florida REALTORS® Form Simplicity is the Real Estate forms application developed by REALTORS® for REALTORS®. Are you ready to simplify your forms process and save time?

Discover why thousands of REALTORS® trust and use Form Simplicity every day.

- ✓ Print forms without creating transactions.
- ✓ Populate your forms with data from your association's MLS database.
- ✓ Archive your transaction online - no more storage boxes needed.
- ✓ Revise data on one form and the common fields on all other forms automatically update.
- ✓ Develop standard forms packages for planned transactions.
- ✓ Store forms, flyers and documents in one place.
- ✓ Upload your customized files, documents and photos.
- ✓ Forms updates are automatic.
- ✓ Web based - no software to install.
- ✓ Add clauses to a form with one mouse click.
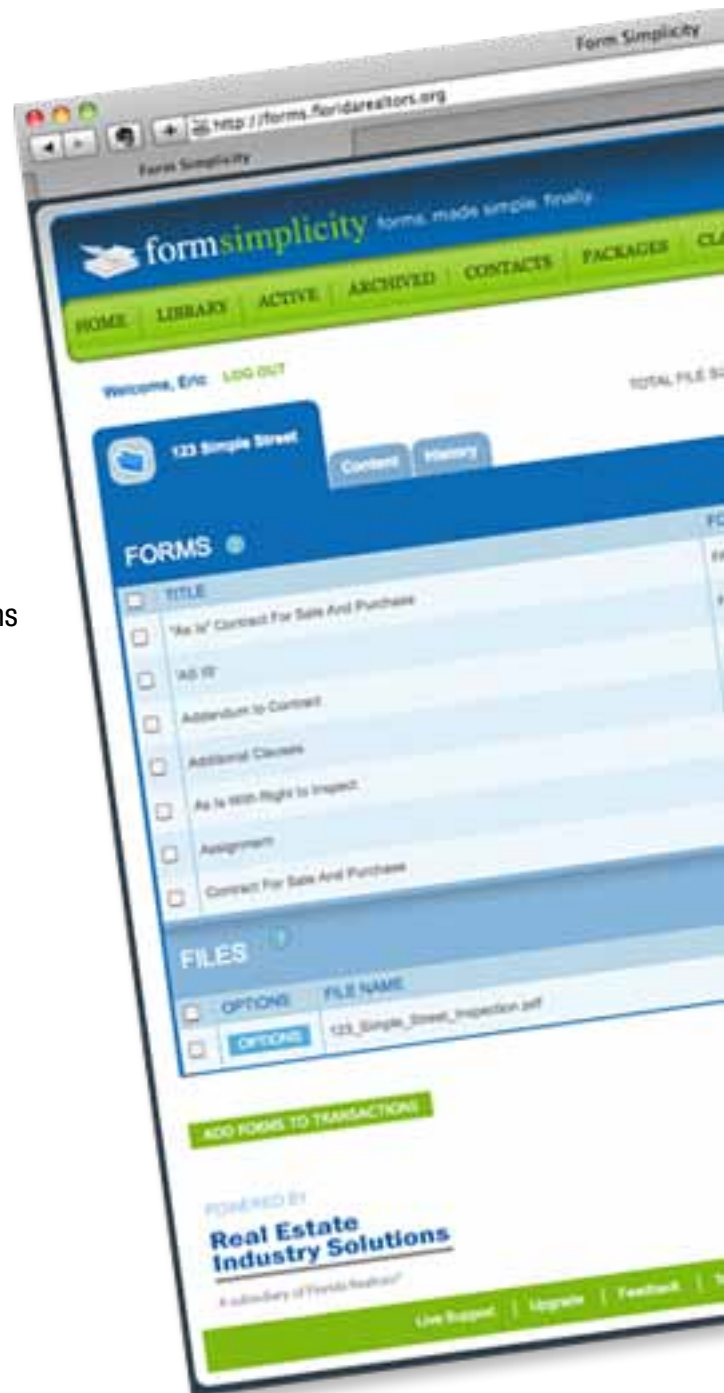- ✓ Access technical support via phone, chat or e-mail.

Broker Features

- ✓ Access your agent's transactions.
- ✓ Create brokerage-wide packages and clauses
- ✓ Add your forms into the library
- ✓ Control which forms are available to your agents

Switch to Form Simplicity Today

You can transfer your data and documents to Form Simplicity from other services, like Transaction Desk, TrueForms, RealFa$t and ZipForms.

Learn to Use Form Simplicity

Go to MiamiRegistration.com to find a class and location near you – agent and broker classes offered

Need More Information on Form Simplicity?

Go to Miamire.com and click on the Form Simplicity button.

Make sure your computer is updated for FS

✓ Watch the video on optimizing your system, located on the Form Simplicity LOGIN page

✓ Review the minimum application requirements and download free updates

✓ Call the Technology Helpline at (407) 587-1450 for assistance if needed

Brokers:

✓ Send us your Brokerage-specific forms for upload into FS

✓ Contact Daniela Rogic at DanielaR@RealEstateIS.com for more information

✓ Set up your Brokerage-wide packages and clauses

✓ Encourage your agents to begin using Form Simplicity

✓ Sign-up to receive the free Broker beta upgrade if you haven't already done so

✓ Contact Daniela Rogic at DanielaR@RealEstateIS.com for more information

Start using Form Simplicity

✓ Sign up for one of our free weekly training webinars (FloridaRealtors.org)

✓ Dates, times, and registration links can be found on the Form Simplicity 'LOGIN' and 'HELP' pages

✓ Watch the training video located on the Form Simplicity 'HELP' page

✓ Ensure that all new transactions are started in Form Simplicity

Verify that your Membership records are correct for proper access to Form Simplicity

✓ Contact DPBR/Local Board/NRDS to update name, e-mail address, office affiliation, etc.

✓ Brokers: verify correct DR is listed, offices are updated, addresses are correct, etc.

Export your transactions from your current forms software vendor

✓ Download the "Import Export Help Guide" from the Form Simplicity 'HELP' page

✓ Call the Technology Helpline for assistance if needed

✓ Save your archived transactions to your computer or import them into Form Simplicity

✓ Finish all current active transactions in your current forms software, but begin all new transactions in Form Simplicity

Help make Form Simplicity even better!

✓ Provide feedback and product improvement suggestions using the 'FEEDBACK' tool in Form Simplicity

www.miamire.com/form-simplicity

Form Simplicity Replaces Transaction Desk