

**SOUTHEAST FLORIDA**  
**RNT** DATA INPUT FORM  
**Residential Rental**

**INSTRUCTIONS:**

- R** Indicates a required field. All required fields must be completed to add a listing.
- PID** will automatically fill (if available from **Broward, Miami Dade and Palm Beach, Counties**): Street Number, Compass Point, Street Name, Street Type, Unit, County, Legal, Year Built, Living SF, Total SF, Taxes and Tax Year.
- Fields with Asterisk \* represents numerical fields.

**Style Codes**

R60 Single Family Annual	R66 Duplex/Tri/Quad Annual	R80 Single Family Off Season
R61 Single Family Seasonal	R67 Duplex/Tri/Quad Seasonal	R81 Duplex/Tri/Quad Off Season
R62 Condo/Co-Op Annual	R70 Townhouse/Villa Annual	R82 Apartments Off Season
R63 Condo/Co-Op Seasonal	R71 Townhouse/Villa Seasonal	R83 Duplex/Tri/Quad Off Season
R64 Apartment Annual	R72 Eff/Std/Hotel Rm Annual	R84 Townhouse/Villa Off Season
R65 Apartments Seasonal	R73 Eff/Std/Hotel Rm Seasonal	R85 Eff/Std/Hotel Rm Off Season

**R** Area: \_\_\_\_\_ \* **R** Street Number: \_\_\_\_\_ \* CP : \_\_\_\_ **R** Street Name: \_\_\_\_\_ Unit # \_\_\_\_\_

**R** County: *Select One*

- |                                  |                                       |                                     |                                     |                                     |                                   |
|----------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> Broward | <input type="checkbox"/> Hendry       | <input type="checkbox"/> Martin     | <input type="checkbox"/> Monroe     | <input type="checkbox"/> Other      | <input type="checkbox"/> St Lucie |
| <input type="checkbox"/> Glades  | <input type="checkbox"/> Indian River | <input type="checkbox"/> Miami-Dade | <input type="checkbox"/> Okeechobee | <input type="checkbox"/> Palm Beach | <input type="checkbox"/> Brevard  |

**R** City: *See Table*

**R** State: FL

**R** Zip Code \_\_\_\_\_ \* Zip4 \_\_\_\_\_ \*

**R** Legal \_\_\_\_\_ Zoning . : \_\_\_\_\_ Folio # : \_\_\_\_\_

Municip Code : \_\_\_\_ \* Township/Range: \_\_\_\_\_ \* Section: \_\_\_\_ \* Subdivision Code \_\_\_\_\_ Parcel Number: \_\_\_\_\_ \* Map Coordinates: \_\_\_\_\_

Development Name: \_\_\_\_\_

**R** Subdivision Name : \_\_\_\_\_

Model Name : \_\_\_\_\_

Elementary School: \_\_\_\_\_  
*See Table*

Middle School: \_\_\_\_\_  
*See Table*

Senior High School: \_\_\_\_\_  
*See Table*

**R** Type of Property : *Select One*

- |                                     |                                      |                                    |
|-------------------------------------|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Apartment  | <input type="checkbox"/> Multifamily | <input type="checkbox"/> Townhouse |
| <input type="checkbox"/> Condo      | <input type="checkbox"/> Single      | <input type="checkbox"/> Vila      |
| <input type="checkbox"/> Efficiency | <input type="checkbox"/> Co-op       |                                    |

**R** Geo Area: \_\_\_\_\_  
*See Table*

Neighborhood : \_\_\_\_\_

**General Information**

**R** Rent Price: \$ \_\_\_\_\_ \* **R** Rent Per Period : *Select One*  
 Month  Week  Year

**R** # Beds : \_\_\_\_\_ \*

**R** # FBaths: \_\_\_\_\_ \*

**R** # HBaths : \_\_\_\_\_ \*

Year Built : \_\_\_\_\_ \*

**Year Built Description:** *Select One*

- |                                           |                                             |                                       |
|-------------------------------------------|---------------------------------------------|---------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Under Construction | <input type="checkbox"/> Eff. Yr Date |
| <input type="checkbox"/> Resale           | <input type="checkbox"/> Unknown            |                                       |

**R** For Sale :  Yes  No For Sale MLS #: \_\_\_\_\_

# Stories : \_\_\_\_\_ \*

Unit Floor Location : \_\_\_\_\_ \*

- R** Style: *Select One*
- R60 Single Family Annual
  - R61 Single Family Seasonal
  - R62 Condo/Co-Op Annual
  - R63 Condo/Co-Op Seasonal
  - R64 Apartment Annual
  - R65 Apartments Seasonal

- R66 Duplex/Tri/Quad Annual
- R67 Duplex/Tri/Quad Seasonal
- R70 Townhouse/Villa Annual
- R71 Townhouse/Villa Seasonal
- R72 Eff/Std/Hotel Rm Annual
- R73 Eff/Std/Hotel Rm Seasonal

- R80 Single Family Off Season
- R81 Condo/Co-Op Off Season
- R82 Apartments Off Season
- R83 Duplex/Tri/Quad Off Season
- R84 Townhouse/Villa Off Season
- R85 Eff/Std/Hotel Rm Off Season

**SQFT (living area) :** \_\_\_\_\_ \*

**Balcony/Porch/Pat:**  Yes  No

**Convert Bed:**  Yes  No

**Efficiency:**  Yes  No

**General Information**

- R** **Faces:**  East  South  
 Select One  North  South East  
 North East  South West  
 North West  West

**R** **Garage Spaces:** \_\_\_\_\_ \*

**Carport Spaces:** \_\_\_\_\_ \*

**Garage Description:**

- Attached  
 Detached

**Carport Description:**

- Attached  
 Detached

**R** **Waterfront YN :**  Yes  No

**Waterfront Frontage :** \_\_\_\_\_ \*

**Approx Lot Size :** \_\_\_\_\_ \*

**Lot SF :** \_\_\_\_\_ \*

**Parking Restrictions:** *Select Up To 3*

- Limited # of Vehicles  
 No Motorcycle  
 No RV/Boats  
 No Trucks/Trailers

**Additional Parking Info :** *Max 3*

- 1 Space  Guest Parking  
 2 or More Spaces  Not Assigned  
 Assigned Parking  Parking Garage  
 Circular Drive  Slab/Strip  
 Covered Parking  Street Parking  
 Detached  Valet Parking  
 Elec Vehicle Chrg Station

**R** **Furnished:**

- Select One  Furnished  
 Partially Furnished  
 Furniture for Sale  
 Unfurnished

**R** **Pool YN :**  Yes  No

**Spa YN :**  Yes  No

**R** **Available Date :**

\_\_\_/\_\_\_/\_\_\_ \*  
 MM DD YYYY

**Pool Dimensions :** \_\_\_\_\_

**Lot Description:** *Max 3*

- 0 to 1/4 Acr  5 to 10 Acr  Interior Lot  
 1/4 to 1/2 Acr  10+ Acr  Irregular Lot  
 1/2 to 3/4 Acr  Corner  Other Lot Descript.  
 3/4 to 1 Acr  Cul-De-Sac Lot  Oversized Lot  
 1 to 2 Acr  East of US 1  Regular  
 2 to 3  Flood Zone Lot  West of US 1  
 3 to 4  Golf Course Lot  Zero Lot Line Lot  
 4 to 5 Acr

**Waterfront Description:** *req'd if Waterfront = Yes Max 4*

- Bay  Intracoastal Front  Ocean Front  
 Canal Front  Lagoon Front  One Fixed Bridge  
 Creek Front  Lake Front  Other Waterfront  
 Canal Wdth1-80  Lake Access  Point Lot  
 Canal Width 121  Mangrove Front  Pond Front  
 Canal Wdth 81-120  Navigable  Rip Rap  
 Fixed Bridge(s)  No Fixed Bridges  River Front  
 Intersecting Canals  Ocean Access  Seawall

**Pool Description:** *req'd if Pool = Yes Max 4*

- Above Ground  Heated  
 Auto Chlorination  Hot Tub  
 Auto Pool Clean  Indoor  
 Below Ground  Other  
 Child Gate Fence  Private Pool  
 Community  Screened  
 Equipment Stays

**Boat Services :**

- 0 to 20 Ft Boat  Full Service  Subject to Lease  
 Attended  Hoist/Davit  Up to 100 Ft Boat  
 Beach  Lift  Up to 30 Ft Boat  
 Beach Access  Live Aboard  Up to 40 Ft Boat  
 Boat Lock  Marina  Up to 50 Ft Boat  
 Boathouse  No Wake Zone  Up to 60 Ft Boat  
 Common Dock  Other Wtr Acc  Up to 70 Ft Boat  
 Community Marina  Over 101 Ft Boat  Up to 80 Ft Boat  
 Community Ramp  Overnight  Up to 90 Ft Boat  
 Dock Available  Parking  Wake Zone  
 Dock Owned Included  Private Dock  Water Available  
 Electric Available  Ramp  Wi-Fi Available  
 Exclusive Use  Restroom  Yacht Club  
 Fishing Pier  Sew Pump Available  
 Fuel

**Subdivision Information:**

- Additional Amenities  Golf Equity Available  
 Bar  Golf Equity Included  
 Beach Club Member Ava.  Golf Purchase Req'd  
 Boating  Gate Guarded  
 Card/Electric Gate  Horses Permitted  
 Clubhouse  Laundry Facilities  
 Courtesy Bus  Maintained Community  
 Exercise Room  Management on Site  
 Game Room  Mandatory HOA  
 Gas Metered  No Subdivision/Park Info  
 Golf Course Community  Other Subdiv/Park Info  
 Other Membership Ava.  Security Patrol  
 Other Membership Incl.  Shuffle Board  
 Paved Road  Sidewalks  
 Picnic Area  Spa/Hot Tub  
 Community Pool  Street Lights  
 Private Membership Ava.  Community Tennis Courts  
 Private Roads  Underground Utilities  
 Public Road  Unpaved Road  
 Other Subdiv. See Remarks  Voluntary HOA  
 Subdiv. Restrictions  Whirlpool  
 Sauna  Workshop

**General Information Features**

**View** Max 3

- Bay
- Canal
- Club Area View
- Garden View
- Golf View
- Intracoastal View
- Lagoon
- Lake
- None
- Ocean View
- Direct Ocean
- Other View
- Pool Area View
- River
- Tennis Court View
- Water View

**Water Access** : req'd if Waterfront = Yes Max 4

- Deeded Beach Access
- Boatift
- Boatlock
- Community Boat Dock
- Community Boat Ramp
- Deeded Dock
- Dock Available
- Boat Hoists/Davits
- None
- Other
- Private Dock
- Restricted Salt Water Access
- Unrestricted Salt Water Access

**Construction** : Max 4

- Aluminum Siding
- Concrete Block Construct.
- Brick Exterior Construct.
- Brick Veneer
- Concrete Block with Brick
- CBS Construction
- Composition Shingle
- Pre-Cast Concrete Constr.
- Elevated Construction
- Frame Construction
- Frame with Stucco
- Manufactured/Mobile Home
- Metal Construction
- Modular Construction
- New Construction
- Other Construction
- Piling Construction
- Pre-Fab Construction
- Siding –Asbestos
- Slab Construction
- Stone Exterior Construction
- Stucco Exterior Construction
- Under Construction
- Wood Siding

**Design:** Max 2

- First Floor Entry
- Second Floor Entry
- Country Home
- Garden Apartment
- High Rise
- Old Spanish
- Other
- Patio/Cluster
- Penthouse
- Ranch
- Substantially Remodeled
- Split Level
- Tri Level

**Floor:** Max 4

- Carpet Floors
- Ceramic Floors
- Clay Floors
- Concrete Floors
- Marble Floors
- Other Floors
- Parquet Floors
- Slate Floors
- Terrazzo Floors
- Tile Floors
- Vinyl Floors
- Wood Floors

**Roof** : Max 3

- Aluminum Roof
- Bahama Roof
- Barrel Roof
- Built-Up Roof
- Composition Roll
- Concrete Roof
- Fiberglass Roof
- Flat Tile Roof
- Flat Roof w/ Façade Front
- Manufactured/Mobile Home
- Metal Roof
- Other Roof
- Roof Over
- Curved/S-Tile Roof
- Wood Shaker Roof
- Shingle Roof
- Slate Roof
- Tar & Gravel Roof
- Wood Shingle Roof

**Dining Description** : Max 3

- Breakfast Area
- Dining/Living Room
- Eat-In Kitchen
- Family/Dining Combination
- Florida/Dining Combination
- Formal Dining
- Kitchen Dining
- L Shaped Dining
- Other
- Snack Bar/Counter

Remarks

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Remarks :

800

Characters

Directions :

255

Characters

**Remarks Con't**

**Broker**

Remarks :

408

Characters

**Internet**

Remarks :

150

Characters

**Office**

Remarks :

200

Characters



**Additional Information**

**Pets Allowed :**  Yes  No **Cable Available :**  Yes  No

**Pet Restrictions :** *Req'd if Pets Allowed = Yes*

*Select One*

- More than 20 Lbs.
- Maximum 20 Lbs.
- Cat Ok
- Dog Ok
- None
- Restrictions or Possible Restrictions

**# Interior Levels :** \_\_\_\_\_

**Security :** *Max 7*

- Key/Card Entry Building
- Common Building Security
- Complex Fenced
- Grillwork
- Guard At Gate
- Intercom in Lobby
- Lobby Attended
- No Burglar Alarm
- Burglar Alarm
- Key/Card Entry Parking
- Leased Burglar Alarm
- Security Patrol
- TV Monitor
- Walled

**Exterior Features :** *Max 7*

- Awnings
- Barbeque
- Barn &/or Stalls
- Built -In Grill
- Deck
- Extra Building/Shed
- Fence
- Fruit Trees
- Greenhouse
- High Impact Doors
- Exterior Lighting
- None
- Open Balcony
- Open Porch
- Other
- Outdoor Shower
- Patio
- Room For Pool

**Misc :** *Max 16*

- Accept SEC 8
- As-Is
- Automatic Garg. Dr. Open
- Electric Water Heater
- Gas Water Heater
- Handyman Special
- Water Heater Leased
- Lawn/Pool Maintenance
- Lease Option Available
- Natural Gas Water Heater
- Other
- Porch/Balcony
- Recreation Facilities
- Completely Renovated
- Solar Water Heater
- Tennis

**Interior Features :** *Select Up To 7*

- First Floor Entry
- Second Floor Entry
- Third Floor Entry
- Bar
- Built -Ins
- Closet Cabinetry
- Cooking Island
- Custom Mirrors
- Dome Kitchens
- Elevator
- Exclusions
- Fireplace
- Fire Sprinklers
- Foyer Entry
- Fireplace - Decorative
- French Doors
- Handicap Accessible
- Handicap Equipped
- Laundry Tub
- Other Interior Features
- Pantry
- Pull Down Stairs
- Chandelier To Be Replaced
- Roman Tub
- Skylight
- Split Bedroom
- Stacked Bedrooms
- 3 Bedroom Split
- Vaulted Ceilings
- Volume Ceilings
- Walk-In Closets
- Certified Watt-Wise
- Wet Bar

**Equipment / Appliances :** *Max 14*

- Auto Garage Door Opener
- Bottled Gas
- Central Vacuum
- Circuit Breaker
- Trash Compactor
- Dishwasher
- Disposal
- Dryer
- Electric Water Heater
- Elevator
- Fire Alarm
- Separate Freezer Included
- Gas Tank Leased
- Gas Water Heater
- Washer/Dryer Hookup
- Water Heater Leased
- Icemaker
- Intercom
- Microwave
- Natural Gas
- No Equipment
- Other Equip/Appliances
- Owned Burglar Alarm
- PurifierSink
- Electric Range
- Gas Range
- Refrigerator
- Security System Leased
- Self Cleaning Oven
- Smoke Detector
- Solar Water Heater
- Washer/Dryer Leased
- Wall Oven
- Washer
- Water Softener Owned
- Water Softener Rented

**Amenities :** *Max 7*

- Activity Room
- Bar
- Card/Electric Gate
- Country Club Membership
- Club Membership Required
- Clubhouse
- Community Pool
- Elevator
- Exercise Room
- Golf Equity Available
- Golf Equity Included
- Golf
- Guard At Gate
- Handball/Basketball
- Kitchen Facilities
- Laundry Facilities
- Maintained Community
- Management On Site
- Other Amenities
- Other Membership Avial.
- Other Membership Included
- Child Play Area
- Pool Table
- Putting Green
- Sauna
- Security Patrol
- Spa/Hot Tub

**Rental Restrictions :** *Max 3*

- Additional Restrictions
- Children Ok
- Dock Restrictions
- Exterior Alterations
- Other Restrictions

**Window Treatments :** *Max 3*

- Arched Windows
- Awning
- Bay Window
- Blinds /Shades
- Casement
- Double Hung Metal
- Double Hung Wood
- Drapes & Rods
- High Impact Windows
- Impact Glass
- Jalousie
- Other Windows
- Picture Window
- Plantation Shutters
- Rods Only
- Single Hung Metal
- Single Hung Wood
- Sliding
- Solar Film / Tinted
- Thermal Windows
- Verticals

**Additional Information Con't**

**Additional Rooms : Max 6**

- |                                             |                                                          |                                               |                                                    |
|---------------------------------------------|----------------------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Atrium             | <input type="checkbox"/> Garage Apartment                | <input type="checkbox"/> Maids Quarters       | <input type="checkbox"/> Screened Patio/Porch      |
| <input type="checkbox"/> Attic              | <input type="checkbox"/> Garage Converted                | <input type="checkbox"/> Maid/In-Law Quarters | <input type="checkbox"/> Storage Room              |
| <input type="checkbox"/> Cottage            | <input type="checkbox"/> Glassed Porch                   | <input type="checkbox"/> Media Room           | <input type="checkbox"/> Studio Apartment          |
| <input type="checkbox"/> Den/Library/Office | <input type="checkbox"/> Great Room                      | <input type="checkbox"/> No Additional Room   | <input type="checkbox"/> Utility/Laundry in Garage |
| <input type="checkbox"/> Family Room        | <input type="checkbox"/> Separate Guest/In-Laws Quarters | <input type="checkbox"/> Other                | <input type="checkbox"/> Utility Room/Laundry      |
| <input type="checkbox"/> Florida Room       | <input type="checkbox"/> Guest House                     | <input type="checkbox"/> Pantry               | <input type="checkbox"/> Utility Room              |
| <input type="checkbox"/> Foyer              | <input type="checkbox"/> Laundry                         | <input type="checkbox"/> Recreation Room      | <input type="checkbox"/> Workshop                  |
| <input type="checkbox"/> Game Room          | <input type="checkbox"/> Loft                            | <input type="checkbox"/> Sauna                |                                                    |

**R Owner Agent :**

- Yes  No

**Flood Zone :**

**Bedroom Description : Max 4**

- |                                                          |                                                  |
|----------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> At least 1 Bedroom Ground Level | <input type="checkbox"/> Master Bedroom Upstairs |
| <input type="checkbox"/> Entry Level                     | <input type="checkbox"/> None                    |
| <input type="checkbox"/> Master Bedroom Ground Level     | <input type="checkbox"/> Other                   |
| <input type="checkbox"/> Sitting Area—Master Bedroom     | <input type="checkbox"/> Studio                  |

**Equestrian Features :**

- |                                             |                                           |                                              |
|---------------------------------------------|-------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Boarding Allowed   | <input type="checkbox"/> Grass Field      | <input type="checkbox"/> Regulation Dressage |
| <input type="checkbox"/> Bridle Path Trails | <input type="checkbox"/> Grooms Quarters  | <input type="checkbox"/> Ring                |
| <input type="checkbox"/> Center Aisle       | <input type="checkbox"/> Lounge           | <input type="checkbox"/> Shed Row            |
| <input type="checkbox"/> Community Stalls   | <input type="checkbox"/> Mirror           | <input type="checkbox"/> Stable              |
| <input type="checkbox"/> Covered Ring       | <input type="checkbox"/> Office           | <input type="checkbox"/> Tack Room           |
| <input type="checkbox"/> Feed Room          | <input type="checkbox"/> Owners Apartment | <input type="checkbox"/> Washer Dryer Hookup |
| <input type="checkbox"/> Fly System         | <input type="checkbox"/> Paddocks         | <input type="checkbox"/> Wash Racks          |
| <input type="checkbox"/> Water Electric     |                                           |                                              |

**Green Energy Efficient :**

- |                                            |                                     |                                       |
|--------------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Appliances        | <input type="checkbox"/> HVAC       | <input type="checkbox"/> Thermostat   |
| <input type="checkbox"/> Construction      | <input type="checkbox"/> Incentives | <input type="checkbox"/> Ventilation  |
| <input type="checkbox"/> Doors             | <input type="checkbox"/> Insulation | <input type="checkbox"/> Water Heater |
| <input type="checkbox"/> Energy Generation | <input type="checkbox"/> Lighting   | <input type="checkbox"/> WattWise     |
| <input type="checkbox"/> Exposure/Shade    | <input type="checkbox"/> Roof       | <input type="checkbox"/> Windows      |

**Storm Protection :**

- |                                                           |                                                           |                                                         |
|-----------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Clear Impact Glass               | <input type="checkbox"/> Curr Owner Wind Mit              | <input type="checkbox"/> Partial Impact Glass           |
| <input type="checkbox"/> Complete Accordion Shutters      | <input type="checkbox"/> Curr Owner Wind Mitin Cert Avail | <input type="checkbox"/> Partial Other Protection       |
| <input type="checkbox"/> Complete Eclectic Power Shutters | <input type="checkbox"/> Elec Panel for Portable Power    | <input type="checkbox"/> Partial Panel Shutters/Awnings |
| <input type="checkbox"/> Complete Impact Glass            | <input type="checkbox"/> Generator Hookup                 | <input type="checkbox"/> Partial Permanent Generator    |
| <input type="checkbox"/> Complete Other Protection        | <input type="checkbox"/> High Impact Door                 | <input type="checkbox"/> Partial Roll Down Shutters     |
| <input type="checkbox"/> Complete Panel Shutters/Awnings  | <input type="checkbox"/> Partial Accordion Shutters       | <input type="checkbox"/> Safe Room                      |
| <input type="checkbox"/> Complete Roll Down Shutters      | <input type="checkbox"/> Partial Electric Power Shutters  | <input type="checkbox"/> Whole House Permanent Gntr.    |

**Rental Information**

**Furn Annual Rent :**

\$ \_\_\_\_\_ \*

**Furn Seasonal Rent :**

\$ \_\_\_\_\_ \*

**Furn Off Rent :**

\$ \_\_\_\_\_ \*

**UnFurn Annual Rent :**

\$ \_\_\_\_\_ \*

**UnFurn Seasonal Rent :**

\$ \_\_\_\_\_ \*

**UnFurn Off Rent :**

\$ \_\_\_\_\_ \*

**R Min Lse Period :**

\_\_\_\_\_ \*

**# Lses a Yr :**

\_\_\_\_\_ \*

**R App Fee :**

\_\_\_\_\_ \*

**Move In Cost :**

\_\_\_\_\_ \*

**R Renewable :**

- Yes  No

**Add Mov Cost :**

- Yes  No

**Rental Status Jan:**

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

**Rental Status Feb:**

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

**Rental Status March :**

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal

**Rental Status April :**

- Select One
- Annual
- Not Available
- Off Season
- Rented
- Seasonal



**Rental Information**

Management Company :

Management Company Phone :

Rental Status May:

Rental Status June :

Select One

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

Furn Annual Rent :

Furn Seasonal Rent :

Furn Off Rent :

UnFurn Annual Rent :

UnFurn Seasonal Rent :

UnFurn Off Rent :

**R** Min Lse Period :

# Lses a Yr :

Rental Status July :

Rental Status Aug :

Select One

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

**Approval : Max 3**

- 1-2 Weeks Approval
- 3-4 Weeks Approval
- Application Fee Required
- Association Approval Req'd
- Credit Report Required
- Personal Interview Req'd
- No Approvals
- Other Approvals
- Rapid Approval
- Tenant Pays Screening/Appl Fees
- Tenant Screening
- Unknown

**R** App Fee :

**R** Move In Cost :

**R** Renewable :

Add Mov Cost :

- Yes
- No

- Yes
- No

Rental Status Sept :

Rental Status Oct :

Select One

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

**Rental Payment Incl : Max 8**

- Association Fee
- Cable TV
- Electricity
- Exterminator
- Gas
- Hot Water
- Pool Maintenance
- Waste
- Water/Sewer
- Yard Maintenance

**Lease Term/Info : Max 4**

- 1 Year with Renewal Opt.
- More than 1 Year
- 1 Year Only
- Less Than 1 Year
- Lease Option
- Lease Purchase
- Mont to Month
- Tenant May Sublet

**Heating Description : Max 4**

- Central Heat
- Electric Heat
- Gas Heat
- Heat Strip
- Heat Pump/Reverse Cycle
- No Heat
- Oil Heat
- Other
- Radiant Heat
- Reverse Cycle Unit
- Solar Heat
- Space Heater
- Wall Furnace
- Window/Wall
- Zoned

Rental Status Nov :

Rental Status Dec :

Select One

Select One

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

- Annual
- Not Available
- Off Season
- Rented
- Seasonal

**Cooling Description : Max 4**

- Air Purifier
- Attic Fan
- Ceiling Fans
- Central Cooling
- Electric Cooling
- Gas Cooling
- Humidistat
- No Cooling
- Other
- Paddle Fans
- Ridge Vent/Turbines
- Thermal Attic Fan
- Wall/Wndw Cooling Unit
- Zoned Cooling

**R** HOPA : (Housing for Older Persons)

- No HOPA
- Unverified
- Verified

**Sewer Description :**

- Max 2
- Both Septic and Sewer
  - Septic Tank
  - Sewer

**Water : Max 2**

- Lake Drain
- Municipal Water
- Other
- Well Water

**Financial/Office Information con't**

**Agent & Office Information**

<b>R</b> List Agent MLS ID :	Agent Name :	Office Name :	Office ID :
_____	_____	_____	_____
Preferred Contact Phone : *	List Agent Alt Phone :	<b>R</b> Office Phone / Ext. :	<b>R</b> Office Fax :
_____ *	_____ *	_____ *	_____ *
Agent Email :	Co Agent Name :	Co Office Name :	Co Office ID :
_____	_____	_____	_____
Co List Agent MLS ID :	Co Agent Phone :	Co Office Phone :	Co Office Fax :
_____	_____ *	_____ *	_____ *
Co-List Agent Email :	_____ *	_____ *	_____ *
_____ *			

**Compensation and Misc. Information**

Bonus :  Yes  No

IDX :  Yes  No **R** Internet :  Yes  No **R** AVM :  Yes  No **R** Blogging :  Yes  No **R** Address on Internet :  Yes  No

<b>R</b> Listing Type :	<b>R</b> List Date :	Owners Name :	<b>R</b> Compensation Trans Broker :	<b>R</b> Compensation Buyers Agent :
<i>Select One</i>	____/____/____ *	_____	\$ or % _____	\$ or % _____
<input type="checkbox"/> Exclusive Agency	MM DD YYYY		Only one Compensation is required	Only one Compensation is required
<input type="checkbox"/> Exclusive With Exceptions				
<input type="checkbox"/> Exclusive Right To Sell/Rent	<b>R</b> Expiration Date :	Owners Phone :	<b>R</b> Compensation Non—Rep :	Board/Association ID :
<input type="checkbox"/> Exclusive Variable	____/____/____ *	_____ *	\$ or % _____	_____
<input type="checkbox"/> Limited Service	MM DD YYYY		Only one Compensation is required	<i>This is auto filled on the listing.</i>

<b>R</b> Variable/Dual Rate:	<b>R</b> Occupancy :	<b>R</b> Showing Instructions : <i>Max 3</i>	<b>R</b> Renewal Commission :
<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Select One</i>	<input type="checkbox"/> See Broker Remarks	<i>Max 2</i>
	<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> 2+ Year Commission
Joint Agency :	<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Call Listing Office	<input type="checkbox"/> Flat Fee
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Tenant Occupied	<input type="checkbox"/> Call Owner	<input type="checkbox"/> Less Commission on Renewal
Lender Approval :	<input type="checkbox"/> Vacant	<input type="checkbox"/> Call Tenant	<input type="checkbox"/> None/Non-Applicable
<input type="checkbox"/> Approved	MLS Offers :	<input type="checkbox"/> Courtesy Key	<input type="checkbox"/> Renewal Commission
<input type="checkbox"/> Unapproved	<input type="checkbox"/> Disable <input type="checkbox"/> Enable	<input type="checkbox"/> Elect Lockbox – Call List Agent	
		<input type="checkbox"/> Elect Lockbox – Call List Office	
		<input type="checkbox"/> Elect Lockbox – No Appointment	
		<input type="checkbox"/> Elect Lockbox – Call List Office	
		<input type="checkbox"/> Elect Lockbox – No Appointment	
		<input type="checkbox"/> Elect Lockbox – Call List Office	
		<input type="checkbox"/> Elect Lockbox – No Appointment	
		<input type="checkbox"/> Elect Lockbox – Call List Office	
		<input type="checkbox"/> Elect Lockbox – No Appointment	

**Virtual Tour / Web Link / Photo Information**

URL : \_\_\_\_\_

Virtual Tour : \_\_\_\_\_

Photo Instructions : Realtor to Upload Images 1 – 35

Listing Agent Signature: \_\_\_\_\_ Owners Name : \_\_\_\_\_ Date : \_\_\_\_\_