

SOUTHEAST FLORIDA
COM DATA INPUT
 FORM
 Improved Commercial/
 Industrial

INSTRUCTIONS:

- Indicates a required field. All required fields must be completed to add a listing.
- PID will automatically fill (if available from **Broward, Miami-Dade and Palm Beach** Counties): Street Number, Compass Point, Street Name, Street Type, Unit, County, Legal, Year Built, Living SF, Total SF, Taxes and Tax Year.
- Fields with Asterisk * represents numerical fields.

Style Codes	
CLE-Commercial Lease	ILE-Industrial Lease
HMO-Hotel Non-Waterfront	HWF-Hotel Waterfront
INO-Income Non-Waterfront	INC-Income Waterfront
IND-Industrial	OFC-Commercial Office
RET-Commercial Retail	MIX-Mixed Use
SPL-Special Purpose	

R Area: _____ * **R** Street Number: _____ * **CP** : _____ **R** Street Name: _____ Unit Number: _____
Compass Point

R County: *Select One*

Broward Miami-Dade Glades Hendry Indian River Martin Okeechobee Other Palm Beach St Lucie Monroe Brevard

Folio # : _____ City: *See Table* State: *FL* **R** Zip Code _____ * Zip4 _____ *

Legal _____ Zoning _____

Municip Code : _____ * Township/Range: _____ * Section: _____ * Subdivision Code _____ Parcel Number: _____ * Map Coordinates: _____

Building Name / Number _____ Geo Area: *See Table*

Required

R Type: *choose one*

Commercial Industrial Hotel Lease Income Special

R Transaction Type : Lease Sale

R Appox Lot Size: _____ *

Leasable (Unit) SqFt: _____ *

R List Price: \$ _____ *

R Property Type / Type of Building : *Max 2*

<input type="checkbox"/> Adult Congregate	<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Marina	<input type="checkbox"/> Professional	<input type="checkbox"/> Store/Warehouse Combo	R Total Building SqFt: _____ *
<input type="checkbox"/> Anchored Center	<input type="checkbox"/> Dock Height Building	<input type="checkbox"/> Medical Office	<input type="checkbox"/> Residential-Multi Family	<input type="checkbox"/> Strip Store	
<input type="checkbox"/> Apartments	<input type="checkbox"/> Free Standing	<input type="checkbox"/> Mini Warehouse	<input type="checkbox"/> Residential-Single Family	<input type="checkbox"/> Tavern/Bar	
<input type="checkbox"/> Automotive	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Mobile/Rv Parks	<input type="checkbox"/> Restaurant/Bar	<input type="checkbox"/> Warehouse Space	
<input type="checkbox"/> Building Service	<input type="checkbox"/> Commercial/Res Income	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Retail Space	<input type="checkbox"/> Wholesale	R Property Land SqFt: _____ *
<input type="checkbox"/> Building Trades	<input type="checkbox"/> Industrial	<input type="checkbox"/> Unimproved Interior	<input type="checkbox"/> School		
<input type="checkbox"/> Church	<input type="checkbox"/> Mall Enclosed	<input type="checkbox"/> Office/Warehouse Combo.	<input type="checkbox"/> Shopping Center		
<input type="checkbox"/> Condominium	<input type="checkbox"/> Heavy Manufacturing	<input type="checkbox"/> Office Space	<input type="checkbox"/> Showroom		
<input type="checkbox"/> Customer Service	<input type="checkbox"/> Light Manufacturing	<input type="checkbox"/> Office Type	<input type="checkbox"/> Special Purpose		

R Joint Agency : Yes No **R** Owner Agent : Yes No **R** Photo Instructions : Realtor to Upload Images 1- 35

Required Con't

Agent & Office Information

R List Agent MLS ID :	Agent Name :	Office Name :	Office ID :
_____	_____	_____	_____
Preferred Contact Phone :	List Agent Alt Phone :	R Office Phone / Ext. :	R Office Fax :
_____*	_____*	_____*	_____*
Agent Email :	Co Agent Name :	Co Office Name :	Co Office ID :
_____	_____	_____	_____
Co List Agent MLS ID :	Co Agent Phone :	Co-List Agent Emil:	Co Office Phone :
_____	_____*	_____*	_____*
			Co Office Fax : _____*

Compensation and Misc. Information

R Internet : <input type="checkbox"/> Yes <input type="checkbox"/> No	R AVM : <input type="checkbox"/> Yes <input type="checkbox"/> No	R Blogging : <input type="checkbox"/> Yes <input type="checkbox"/> No	R Address on Internet : <input type="checkbox"/> Yes <input type="checkbox"/> No
R Listing Type : <i>Select up to 1</i> <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Exclusive With Exceptions <input type="checkbox"/> Exclusive Right To Sell/Rent <input type="checkbox"/> Exclusive Variable <input type="checkbox"/> Limited Service	R List Date : ____/____/_____* MM DD YYYY	R Compensation Trans Broker : \$ or % _____	R Compensation Buyers Agent : \$ or % _____
	R Expiration Date : ____/____/_____* MM DD YYYY	R Compensation Non—Rep : \$ or % _____	
R Variable/Dual Rate : <input type="checkbox"/> Yes <input type="checkbox"/> No		R Occupancy : <i>Select One</i> <input type="checkbox"/> Call Listing Agent <input type="checkbox"/> Owner Occupied <input type="checkbox"/> Tenant Occupied <input type="checkbox"/> Vacant	

General Information

Short Sale: Yes No **SS Addendum :** Yes No **Lender Approval :** Approved **REO:** Yes No **\$ Per Unit :** \$ _____*

Auction : *Select One*
 Yes No
Auction Type : *Select One*
 ABS — Absolute
 MIN — Minimum Bid
 NDR — Non Disclose Reserve

req'd if Short Sale = Yes Unapproved

Lower List Price: \$ _____*
Required if Range Price Listing

Range Price: Range Price

Property Description : _____

Improvement Height : *Select One*
 1 Story 10-14 Stories
 2 Stories 15-18 Stories
 3 Stories 19-25 Stories
 4 Stories 26+ Stories
 5 Stories Other Improvement Height
 6-9 Stories

Style: *Select One*

- Commercial Lease
- Hotel Non-Waterfront
- Income Non-Waterfront
- Industrial Lease
- Commercial Retail
- Special Purpose
- Industrial
- Hotel Waterfront
- Income Waterfront
- Commercial Office
- Mixed Use

Buildings : _____*

Loading Doors/Docks : _____*

Bays : _____*

Floors : _____*

of Stories : _____*

Offices : _____*

Waterfront : Yes

Waterfront Description : *Max 4*

- Bay Front
- Canal Front
- Creek Front
- Canal Width 1-80 Feet
- Canal Width 81-120 Feet
- Canal Width 121 Ft or More
- Fixed Bridge(S)
- Intersecting Canals
- Intracoastal Front
- Lagoon Front
- Lake Front
- Lake Access
- Mangrove Front
- Navigable
- No Fixed Bridges
- Ocean Access
- Ocean Front
- One Fixed Bridge
- Other Waterfront
- Point Lot
- Pond Front
- Rip Rap
- River Front
- Seawall

Acreege Description : *Select 1*

- 1/4 Acre Or Less
- 1/4 + To 1/2 Acre
- 1/2+ To 3/4 Acre
- 3/4+ To 1 Acre
- 1+ To 2 Acres
- 2+ To 3 Acres
- 3+ To 4 Acres
- 4+ To 5 Acres
- 5+ To 10 Acres
- 10+ Acres

Year Built : _____*

Door Height : *Select One*

- Door Ht 0-8'
- Door Ht 8-10'
- Door Ht 10-12'
- Door Ht 12'+

Column Description : *Select One*

- Span 10-15'
- Span 16-20'
- Span 21-28'
- Span 29-40'
- Span 41'+
- Unknown
- Varied Column Span

Year Built Description: *Select One*

- New Construction
- Resale
- Under Construction
- Unknown

Dock Height : _____

Interior Ceiling Height : _____*

Maximum Ceiling Height : _____*

County Land Use : _____*

Construction Description : *Max 4*

- Aluminum Siding
- Concrete Block Construction
- Brick Exterior Construction
- Brick Veneer
- Concrete Block With Brick
- CBS Construction
- Composition Shingle
- Pre-Cast Concrete Constr.
- Elevated Construction
- Frame Construction
- Frame With Stucco
- Manufactured/Mobile Home
- Metal Construction
- Modular Construction
- New Construction
- Other Construction
- Piling Construction
- Pre-Fab Construction
- Precast Construction
- Siding-Asbestos
- Slab Construction

Road Type : *Select One*

- Stone Exterior Construction
- Stucco Exterior Construction
- Under Construction
- Wood Siding
- Three Lane
- Divided
- Four Lane
- Interchange
- No Road
- One Way
- Two Lane

Ownership : *Select One*

- Assets Only
- Corporation
- Joint Venture
- Limited Partnership
- Other Ownership
- Partnership
- Self Proprietor/Individual

Sales Includes : *Max 3*

- Building & Land
- Building Only
- Business
- Fixtures
- Franchise
- Furniture
- Inventory
- Land Only
- Leases
- License
- Machinery
- Other Sale Includes
- Signs
- Tools

Location of Property : *Max 4*

- Anchored Center
- Beach Access
- Central Busi Dist.
- City Location
- Commercial Park
- Corner Unit
- Corner Lot
- End Unit
- Location In A Flood zone
- Industrial Park
- Inside Location
- Inside Lot
- Near Airport
- Near Seaport
- Other Location
- Out Parcel
- In Residential Are
- Shopping Center

Fire Protection : *Max 3*

- No Fire Protection
- Other Fire Protection
- Smoke Alarm
- Smoke Detector
- Sprinklers

General Information

Environmental Audit :

- None
- Phase 1
- Phase 2
- Phase 3
- Unknown

Electric Service : Max 4

- 0-100 Amps
- 101-200 Amps
- 110 Volts Power
- Over 200 Amps
- 220 Volts Power
- 3 Phase Electric
- 440 Volts Power
- Other Electric
- Separate Meters

Flooring : Max 3

- Carpeted Floors
- Ceramic Floor
- Clay Floors
- Concrete Floors
- Marble/Slate FLs
- Other Floors
- Parquet Floors
- Slate Floors
- Terrazzo Floors
- Tile Floors
- Vinyl Floors
- Wood Floors

Roof Description : Max 3

- Barrel Roof
- Built-Up Roof
- Composition Roof
- Concrete Roof
- Metal Roof
- Other Roof
- Pre-Stressed Roof
- Wood Shake Roof
- Shingle Roof
- Slate Roof
- Steel Joist Roof
- Tar & Gravel Roof
- Tile Roof
- Various Material(S) Roof
- Wood Joist Roof
- Wood Truss/Rafter

Security :

- Max 3
- Fenced
 - Motion Detector
 - Security Gate
 - Security Grill Work
 - Security Guard
 - Security Lighting
 - Security System

Rail Desc : Max 2

- Mainline
- No Rail Service
- Sliding
- Spur

Boat Services :

- 0 to 20 Ft Boat
- Attended
- Beach
- Beach Access
- Boat Lock
- Boathouse
- Common Dock
- Community Marina
- Community Ramp
- Dock Available
- Dock Owned Included
- Electric Available
- Exclusive Use
- Fishing Pier
- Fuel
- Full Service
- Hoist/Davit
- Lift
- Live Aboard
- Marina
- No Wake Zone
- Other Wtr Acc
- Over 101 Ft Boat
- Overnight
- Parking
- Private Dock
- Ramp
- Restroom
- Sew Pump Available
- Subject to Lease
- Up to 100 Ft Boat
- Up to 30 Ft Boat

- Up to 40 Ft Boat
- Up to 50 Ft Boat
- Up to 60 Ft Boat
- Up to 70 Ft Boat
- Up to 80 Ft Boat
- Up to 90 Ft Boat
- Wake Zone
- Water Available
- Wi-Fi Available
- Yacht Club

Parking Spaces : _____ *

Parking Description : Max 3

- Assigned Parking
- Assisted
- Awning
- Common Parking
- Covered Parking
- Free Parking
- Elec Vehicle Chrg Station
- Garage-Ground Level
- Garage-Under Building
- Guest Parking
- Handicap Parking
- Loading Spaces
- No Boat
- No Guest Parking
- None
- No Rv
- No Truck/Trailer
- Off Site Parking
- Other Parking
- Security
- Shared Parking
- Street Parking
- Valet Parking

Ceiling : Max 2

- Acoustical
- Exposed
- Ceiling Height Varies
- Insulated
- Other Ceiling
- Plastered
- Sheet Rock
- Suspended/Acoustical
- Wood Panel

Eave Height : _____ *

Occupancy % : _____ % *

Miles to Expressway : _____ *

Miles to Beach : _____ *

Tenants : _____ *

Acres : _____ *

Meters : _____ *

Lot Frontage : _____

Toilets : _____ *

Year of Addition : _____ *

AC % : _____ % *

For Lease : Yes No

For Sale: Yes No

For Lease MLS # : _____

For Sale MLS # : _____

Remarks

Remarks :

800

Characters

Directions :

255

Characters

Remarks Con't

Broker

Remarks :

408

Characters

Internet

Remarks :

150

Characters

Office

Remarks :

200

Characters

Additional Information

<p>Unit 1</p>	<p>Unit Type : <i>Select One</i></p> <p><input type="checkbox"/> 1 Bedroom Unit(S)</p> <p><input type="checkbox"/> 2 Bedroom Unit(S)</p> <p><input type="checkbox"/> 3 Bedroom Unit(S)</p> <p><input type="checkbox"/> 4 Bedroom Unit(S)</p> <p><input type="checkbox"/> 5 Bedroom Unit(S)</p> <p><input type="checkbox"/> Convention(S)</p>	<p><input type="checkbox"/> Efficiency(S)</p> <p><input type="checkbox"/> Hotel Room(S)</p> <p><input type="checkbox"/> Meeting Rooms</p> <p><input type="checkbox"/> Shops</p> <p><input type="checkbox"/> Suites</p>	<p># Unit : _____ *</p> <p># Baths : _____ *</p> <p>Furnished :</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Rent A : \$ _____ *</p>	<p>Period : <i>Select One</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>	<p>Rent B : \$ _____ *</p>	<p>Period : <i>Select 1</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>
<p>Unit 2</p>	<p>Unit Type : <i>Select One</i></p> <p><input type="checkbox"/> 1 Bedroom Unit(S)</p> <p><input type="checkbox"/> 2 Bedroom Unit(S)</p> <p><input type="checkbox"/> 3 Bedroom Unit(S)</p> <p><input type="checkbox"/> 4 Bedroom Unit(S)</p> <p><input type="checkbox"/> 5 Bedroom Unit(S)</p> <p><input type="checkbox"/> Convention(S)</p>	<p><input type="checkbox"/> Efficiency(S)</p> <p><input type="checkbox"/> Hotel Room(S)</p> <p><input type="checkbox"/> Meeting Rooms</p> <p><input type="checkbox"/> Shops</p> <p><input type="checkbox"/> Suites</p>	<p># Unit : _____ *</p> <p># Baths : _____ *</p> <p>Furnished :</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Rent A : \$ _____ *</p>	<p>Period : <i>Select One</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>	<p>Rent B : \$ _____ *</p>	<p>Period : <i>Select 1</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>
<p>Unit 3</p>	<p>Unit Type : <i>Select One</i></p> <p><input type="checkbox"/> 1 Bedroom Unit(S)</p> <p><input type="checkbox"/> 2 Bedroom Unit(S)</p> <p><input type="checkbox"/> 3 Bedroom Unit(S)</p> <p><input type="checkbox"/> 4 Bedroom Unit(S)</p> <p><input type="checkbox"/> 5 Bedroom Unit(S)</p> <p><input type="checkbox"/> Convention(S)</p>	<p><input type="checkbox"/> Efficiency(S)</p> <p><input type="checkbox"/> Hotel Room(S)</p> <p><input type="checkbox"/> Meeting Rooms</p> <p><input type="checkbox"/> Shops</p> <p><input type="checkbox"/> Suites</p>	<p># Unit : _____ *</p> <p># Baths : _____ *</p> <p>Furnished :</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Rent A : \$ _____ *</p>	<p>Period : <i>Select One</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>	<p>Rent B : \$ _____ *</p>	<p>Period : <i>Select 1</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>
<p>Unit 4</p>	<p>Unit Type : <i>Select One</i></p> <p><input type="checkbox"/> 1 Bedroom Unit(S)</p> <p><input type="checkbox"/> 2 Bedroom Unit(S)</p> <p><input type="checkbox"/> 3 Bedroom Unit(S)</p> <p><input type="checkbox"/> 4 Bedroom Unit(S)</p> <p><input type="checkbox"/> 5 Bedroom Unit(S)</p> <p><input type="checkbox"/> Convention(S)</p>	<p><input type="checkbox"/> Efficiency(S)</p> <p><input type="checkbox"/> Hotel Room(S)</p> <p><input type="checkbox"/> Meeting Rooms</p> <p><input type="checkbox"/> Shops</p> <p><input type="checkbox"/> Suites</p>	<p># Unit : _____ *</p> <p># Baths : _____ *</p> <p>Furnished :</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Rent A : \$ _____ *</p>	<p>Period : <i>Select One</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>	<p>Rent B : \$ _____ *</p>	<p>Period : <i>Select 1</i></p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Winter</p>

Additional Information

Unit 5

Unit Type : *Select One*

<input type="checkbox"/> 1 Bedroom Unit(S)	<input type="checkbox"/> Efficiency(S)
<input type="checkbox"/> 2 Bedroom Unit(S)	<input type="checkbox"/> Hotel Room(S)
<input type="checkbox"/> 3 Bedroom Unit(S)	<input type="checkbox"/> Meeting Rooms
<input type="checkbox"/> 4 Bedroom Unit(S)	<input type="checkbox"/> Shops
<input type="checkbox"/> 5 Bedroom Unit(S)	<input type="checkbox"/> Suites
<input type="checkbox"/> Convention(S)	

Unit : _____ * **Rent A** : \$ _____ *

Baths : _____ *

Furnished :

Yes No

Period : *Select One*

Annual
 Seasonal
 Summer
 Winter

Rent B : \$ _____ *

Period : *Select 1*

Annual
 Seasonal
 Summer
 Winter

Unit 6

Unit Type : *Select One*

<input type="checkbox"/> 1 Bedroom Unit(S)	<input type="checkbox"/> Efficiency(S)
<input type="checkbox"/> 2 Bedroom Unit(S)	<input type="checkbox"/> Hotel Room(S)
<input type="checkbox"/> 3 Bedroom Unit(S)	<input type="checkbox"/> Meeting Rooms
<input type="checkbox"/> 4 Bedroom Unit(S)	<input type="checkbox"/> Shops
<input type="checkbox"/> 5 Bedroom Unit(S)	<input type="checkbox"/> Suites
<input type="checkbox"/> Convention(S)	

Unit : _____ * **Rent A** : \$ _____ *

Baths : _____ *

Furnished :

Yes No

Period : *Select One*

Annual
 Seasonal
 Summer
 Winter

Rent B : \$ _____ *

Period : *Select 1*

Annual
 Seasonal
 Summer
 Winter

Unit 7

Unit Type : *Select One*

<input type="checkbox"/> 1 Bedroom Unit(S)	<input type="checkbox"/> Efficiency(S)
<input type="checkbox"/> 2 Bedroom Unit(S)	<input type="checkbox"/> Hotel Room(S)
<input type="checkbox"/> 3 Bedroom Unit(S)	<input type="checkbox"/> Meeting Rooms
<input type="checkbox"/> 4 Bedroom Unit(S)	<input type="checkbox"/> Shops
<input type="checkbox"/> 5 Bedroom Unit(S)	<input type="checkbox"/> Suites
<input type="checkbox"/> Convention(S)	

Unit : _____ * **Rent A** : \$ _____ *

Baths : _____ *

Furnished :

Yes No

Period : *Select One*

Annual
 Seasonal
 Summer
 Winter

Rent B : \$ _____ *

Period : *Select 1*

Annual
 Seasonal
 Summer
 Winter

Unit 8

Unit Type : *Select One*

<input type="checkbox"/> 1 Bedroom Unit(S)	<input type="checkbox"/> Efficiency(S)
<input type="checkbox"/> 2 Bedroom Unit(S)	<input type="checkbox"/> Hotel Room(S)
<input type="checkbox"/> 3 Bedroom Unit(S)	<input type="checkbox"/> Meeting Rooms
<input type="checkbox"/> 4 Bedroom Unit(S)	<input type="checkbox"/> Shops
<input type="checkbox"/> 5 Bedroom Unit(S)	<input type="checkbox"/> Suites
<input type="checkbox"/> Convention(S)	

Unit : _____ * **Rent A** : \$ _____ *

Baths : _____ *

Furnished :

Yes No

Period : *Select One*

Annual
 Seasonal
 Summer
 Winter

Rent B : \$ _____ *

Period : *Select 1*

Annual
 Seasonal
 Summer
 Winter

Additional Information

Tenant Pays : Max 6

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> A/C & Heating Maintenance | <input type="checkbox"/> Grounds/Plants | <input type="checkbox"/> Exterior Maintenance | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Assessments Fees | <input type="checkbox"/> Impact Fees | <input type="checkbox"/> Interior Maintenance | <input type="checkbox"/> Trash Removal |
| <input type="checkbox"/> Common Area Maintenance | <input type="checkbox"/> Inside Insurance | <input type="checkbox"/> Other Tenant Pays | <input type="checkbox"/> Water |
| <input type="checkbox"/> Exterior Electric | <input type="checkbox"/> Outside Insurance | <input type="checkbox"/> Telephone | <input type="checkbox"/> Water Treatment |
| <input type="checkbox"/> Interior Electric | <input type="checkbox"/> Janitorial | <input type="checkbox"/> Real Estate Tax | |
| <input type="checkbox"/> Fire Liability Insurance | <input type="checkbox"/> Lawn Care | <input type="checkbox"/> Sales Tax | |
| <input type="checkbox"/> Gas/Oil | <input type="checkbox"/> Management Fees | <input type="checkbox"/> Sewer | |

Road Frontage : Max 2

- | | |
|--|--|
| <input type="checkbox"/> City Road | <input type="checkbox"/> Other Road Frontage |
| <input type="checkbox"/> County Road | <input type="checkbox"/> Private Road |
| <input type="checkbox"/> Interchange | <input type="checkbox"/> State Road |
| <input type="checkbox"/> Interstate | <input type="checkbox"/> U.S. Highway |
| <input type="checkbox"/> Main Thoroughfare | |

CAM Includes : Max 6

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> A/C & Heating Maintenance | <input type="checkbox"/> Impact Fees | <input type="checkbox"/> Interior Maintenance | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Assessments Fees | <input type="checkbox"/> Inside Insurance | <input type="checkbox"/> None | <input type="checkbox"/> Trash Removal |
| <input type="checkbox"/> Exterior Electric | <input type="checkbox"/> Outside Insurance | <input type="checkbox"/> Other Tenant Pays | <input type="checkbox"/> Water |
| <input type="checkbox"/> Interior Electric | <input type="checkbox"/> Janitorial | <input type="checkbox"/> Telephone | <input type="checkbox"/> Water Treatment |
| <input type="checkbox"/> Fire Liability Insurance | <input type="checkbox"/> Lawn Care | <input type="checkbox"/> Real Estate Tax | |
| <input type="checkbox"/> Gas/Oil | <input type="checkbox"/> Management Fees | <input type="checkbox"/> Sales Tax | |
| <input type="checkbox"/> Grounds/Plants | <input type="checkbox"/> Exterior Maintenance | <input type="checkbox"/> Sewer | |

CAM Amount : \$ _____ *

Reimbursement SqFt Amount \$ _____ *

Information Available : Max 8

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Aerial Photo(S) | <input type="checkbox"/> Drawings | <input type="checkbox"/> Copy of Lease(S) | <input type="checkbox"/> Soil Test |
| <input type="checkbox"/> Appraisal | <input type="checkbox"/> Environmental Study | <input type="checkbox"/> Other Available Information | <input type="checkbox"/> Stock Inventory |
| <input type="checkbox"/> Additional Assessments | <input type="checkbox"/> Equipment Inventory | <input type="checkbox"/> Owner Managed | <input type="checkbox"/> Existing Survey |
| <input type="checkbox"/> Books & Records | <input type="checkbox"/> Financial Statement | <input type="checkbox"/> Personal Property Inventory | <input type="checkbox"/> Tax Return |
| <input type="checkbox"/> Bylaws And Documents | <input type="checkbox"/> Full Apod | <input type="checkbox"/> Photos | <input type="checkbox"/> Title/Abstracts |
| <input type="checkbox"/> Contracts | <input type="checkbox"/> Investment Analysis | <input type="checkbox"/> Rent Rolls | <input type="checkbox"/> Topography |
| <input type="checkbox"/> Deed | <input type="checkbox"/> Inventory | <input type="checkbox"/> Site Plans | <input type="checkbox"/> Training Program |

Lease Term Info : Max 4

- | | |
|---|---|
| <input type="checkbox"/> 1-3 Year Lease | <input type="checkbox"/> Month To Month Lease |
| <input type="checkbox"/> 4-6 Year Lease | <input type="checkbox"/> Net Rent Shown |
| <input type="checkbox"/> 7-10 Year Lease | <input type="checkbox"/> Options Available |
| <input type="checkbox"/> 11 Year Plus Lease | <input type="checkbox"/> Other Lease Terms |
| <input type="checkbox"/> Annual Lease | <input type="checkbox"/> Lease Renewal |
| <input type="checkbox"/> Gross Rent Shown | <input type="checkbox"/> Subject To Lease |
| <input type="checkbox"/> Land Lease | <input type="checkbox"/> Sub-Lease |
| <input type="checkbox"/> Long Term Lease | <input type="checkbox"/> Triple Net Lease |

Deposit Includes : Max 3

- First Month Rent
- Second Month Rent
- Security Deposit

Type of Building : Max 10

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Anchored Center | <input type="checkbox"/> Industrial/Manufacturing | <input type="checkbox"/> Office/Warehouse Combo | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Commercial Condo | <input type="checkbox"/> Lounge | <input type="checkbox"/> Office Space | <input type="checkbox"/> Retail Space |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Medical Office | <input type="checkbox"/> Other Building Type | <input type="checkbox"/> Shopping Center |
| <input type="checkbox"/> Free Standing | <input type="checkbox"/> Mobile/RV Parks | <input type="checkbox"/> Professional | <input type="checkbox"/> Store/Warehouse Combo |
| <input type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Office/Retail | <input type="checkbox"/> Recreation Facility | <input type="checkbox"/> Warehouse Space |

Additional Information

Miscellaneous Information : Max 8

- | | | | | | |
|--|---|---|---|--|---|
| <input type="checkbox"/> Airport Access | <input type="checkbox"/> Exterior Lighting | <input type="checkbox"/> Landscaped | <input type="checkbox"/> Lawn Sprinkler –Well Water | <input type="checkbox"/> Paneling | <input type="checkbox"/> Rail Road Siding |
| <input type="checkbox"/> Awning/Hurricane Covers | <input type="checkbox"/> Fenced Area | <input type="checkbox"/> Laundry Facilities | <input type="checkbox"/> Lawn Sprinklers | <input type="checkbox"/> Child Play Area | <input type="checkbox"/> Skylights |
| <input type="checkbox"/> Balconies | <input type="checkbox"/> Fill Required | <input type="checkbox"/> City Licenses | <input type="checkbox"/> Median Cut | <input type="checkbox"/> Plumbed For Medical | <input type="checkbox"/> Spray Booth |
| <input type="checkbox"/> Barbeque | <input type="checkbox"/> Fireplaces | <input type="checkbox"/> County Licenses | <input type="checkbox"/> Meeting Rooms | <input type="checkbox"/> Pool | <input type="checkbox"/> Storage |
| <input type="checkbox"/> Central Tv Antenna | <input type="checkbox"/> Freight Elevator | <input type="checkbox"/> Occupational Licenses | <input type="checkbox"/> Manager On Premises | <input type="checkbox"/> Private Restrooms | <input type="checkbox"/> Storm Sewers |
| <input type="checkbox"/> Clearing Required | <input type="checkbox"/> Fuel Pump | <input type="checkbox"/> Professional Licenses | <input type="checkbox"/> No Drainage | <input type="checkbox"/> Public Restrooms | <input type="checkbox"/> Tennis Court |
| <input type="checkbox"/> Clear Span | <input type="checkbox"/> Furniture Lease | <input type="checkbox"/> State Licenses | <input type="checkbox"/> No Lawn Sprinklers | <input type="checkbox"/> Rear Access | <input type="checkbox"/> Termite Board |
| <input type="checkbox"/> Club House | <input type="checkbox"/> Bottled Gas | <input type="checkbox"/> Training Program | <input type="checkbox"/> Office | <input type="checkbox"/> Reception Area | <input type="checkbox"/> Automobile Traffic |
| <input type="checkbox"/> Coffee Shop | <input type="checkbox"/> Compressed Natural Gas | <input type="checkbox"/> Truck/Loading Dock | <input type="checkbox"/> Open Storage | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Heavy Traffic |
| <input type="checkbox"/> Column | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Lobby | <input type="checkbox"/> Other Miscellaneous | <input type="checkbox"/> On Site Retention | <input type="checkbox"/> Light Traffic |
| <input type="checkbox"/> Compressor | <input type="checkbox"/> Handicap Accessible | <input type="checkbox"/> Cocktail Lounge | <input type="checkbox"/> Other Licenses | <input type="checkbox"/> Room For Pool | <input type="checkbox"/> Medium Traffic |
| <input type="checkbox"/> Computer Wiring | <input type="checkbox"/> Hot Tub | <input type="checkbox"/> Dryer(S) Leased | <input type="checkbox"/> Outside Storage | <input type="checkbox"/> Sauna | <input type="checkbox"/> Pedestrian Traffic |
| <input type="checkbox"/> Conveyor System | <input type="checkbox"/> Inside Corridors | <input type="checkbox"/> Tv(S) Leased | <input type="checkbox"/> Overhead Crane | <input type="checkbox"/> Separate Office Area | <input type="checkbox"/> Trash Chute |
| <input type="checkbox"/> Elevator | <input type="checkbox"/> Some Items Leased | <input type="checkbox"/> Washer(S) Leased | <input type="checkbox"/> Overhead Doors | <input type="checkbox"/> Separate Warehouse Area | <input type="checkbox"/> Well Pump |
| <input type="checkbox"/> Entertainment | <input type="checkbox"/> Janitorial Service | <input type="checkbox"/> Lawn Sprinkler –City Water | <input type="checkbox"/> Owner Help Accommodate | <input type="checkbox"/> Showroom | <input type="checkbox"/> Water Tower |
| <input type="checkbox"/> Exercise Room | <input type="checkbox"/> Kitchen Facilities | <input type="checkbox"/> Lawn Sprinkler-Canal/Lake | | | |

Storm Protection : Max 10

- | | | |
|--|---|---|
| <input type="checkbox"/> Clear Impact Glass | <input type="checkbox"/> Curr Owner Wind Mit | <input type="checkbox"/> Partial Impact Glass |
| <input type="checkbox"/> Complete Accordian Shutters | <input type="checkbox"/> Curr Owner Wind Mitin Cert Avail | <input type="checkbox"/> Partial Other Protection |
| <input type="checkbox"/> Complete. Eclectic Power Shutters | <input type="checkbox"/> Elec Panel for Portable Power | <input type="checkbox"/> Partial Panel Shutters/Awnings |
| <input type="checkbox"/> Complete Impact Glass | <input type="checkbox"/> Generator Hookup | <input type="checkbox"/> Partial Permanent Generator |
| <input type="checkbox"/> Complete Other Protection | <input type="checkbox"/> High Impact Door | <input type="checkbox"/> Partial Roll Down Shutters |
| <input type="checkbox"/> Complete Panel Shutters/Awnings | <input type="checkbox"/> Partial Accordian Shutters | <input type="checkbox"/> Safe Room |
| <input type="checkbox"/> Complete Roll Down Shutters | <input type="checkbox"/> Partial Electric Power Shutters | <input type="checkbox"/> Whole House Permanent Gntr. |

Cooling Description : Max 4

- | | |
|---|---|
| <input type="checkbox"/> Equipment | <input type="checkbox"/> License |
| <input type="checkbox"/> Franchise | <input type="checkbox"/> Machinery |
| <input type="checkbox"/> Furniture/Fixtures | <input type="checkbox"/> Signs Included |
| <input type="checkbox"/> Inventory | <input type="checkbox"/> Tools |
| <input type="checkbox"/> Leases | <input type="checkbox"/> Trade Name |

Utility Information

Heating Description : Max 4

- | | | |
|---|--|--|
| <input type="checkbox"/> Central Heat | <input type="checkbox"/> Floor Furnace | <input type="checkbox"/> Gas Space Heater |
| <input type="checkbox"/> Central Gas | <input type="checkbox"/> No Heat | <input type="checkbox"/> Oil Space Heater |
| <input type="checkbox"/> Central Building A/C | <input type="checkbox"/> Other | <input type="checkbox"/> Wall/Window Units |
| <input type="checkbox"/> Central Individual A/C | <input type="checkbox"/> Reverse Cycle | <input type="checkbox"/> Wall Furnace |
| <input type="checkbox"/> Exhaust Fans | <input type="checkbox"/> Solar Heat | |

Water Description : Max 3

- | | |
|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Other | <input type="checkbox"/> Well Water |
| <input type="checkbox"/> Public Water | |

Green Energy Efficient :

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Appliances | <input type="checkbox"/> Lighting |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Thermostat |
| <input type="checkbox"/> Energy Generation | <input type="checkbox"/> Ventilation |
| <input type="checkbox"/> Exposure/Shade | <input type="checkbox"/> Water Heater |
| <input type="checkbox"/> HVAC | <input type="checkbox"/> WattWise |
| <input type="checkbox"/> Incentives | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Insulation | |

Cooling Description : Max 4

- | | |
|---|---|
| <input type="checkbox"/> Central Building A/C | <input type="checkbox"/> Other |
| <input type="checkbox"/> Central Individual A/C | <input type="checkbox"/> Reverse Cycle |
| <input type="checkbox"/> Exhaust Fans | <input type="checkbox"/> Wall/Window Unit Cooling |
| <input type="checkbox"/> No Cooling | |

Sewer Description : Max 3

- | |
|--|
| <input type="checkbox"/> Other Sewer |
| <input type="checkbox"/> Public Sanitation |
| <input type="checkbox"/> Septic Tank |
| <input type="checkbox"/> On-Site Treatment |

Financial/Office Information

Terms Considered : *Select Up To 4*

- All Cash
- Assumption
- Cash Only
- Conventional/Refinance
- Cryptocurrency
- Exchange
- Lease Option
- Lease Purchase
- Other Terms
- Owner Financing
- Secondary Financing

Assoc. Fee : \$ _____ *

Association Fee Paid Per : *Select One*

- Monthly
- None
- Quarterly
- Semi-Annually
- Yearly

Management Company : _____

Management Company Phone : _____

Assumable : Yes No

Total Assumable Loan :

\$ _____ *

Dade- Assess/Save Our Home Val :

\$ _____ *

Dade MKT \$ / Assessed Value :

\$ _____ *

Property Accessed Clean Energy (PACE) :

- Yes No

Tax Amount : \$ _____ *

Tax Year : _____ *

Special Assessment :

- Yes No

Hardship Package :

- Complete
- Incomplete
- Submitted

Total Mortgage :

\$ _____ *

Flood Zone :

Management Exp. :

\$ _____ *

Trash Exp. :

\$ _____ *

Accounting & Legal Exp. :

\$ _____ *

Gross Scheduled Income :

\$ _____ *

Move In Dollars :

\$ _____ *

Supplies Exp. :

\$ _____ *

Advertising Exp. :

\$ _____ *

Utilities Exp. :

\$ _____ *

Other Income Expense :

\$ _____ *

Gross Operating Income :

\$ _____ *

Insurance Exp. :

\$ _____ *

Maint. & Repair Exp. :

\$ _____ *

Service Exp. :

\$ _____ *

Expense Amount :

\$ _____ *

Vacancy Rate :

_____ % *

Real Estate Taxes :

\$ _____ *

Miscellaneous Exp. :

\$ _____ *

Total Expense :

\$ _____ *

Inc/Ex[Statement Period :

_____ *

Net Operating Income :

\$ _____ *

Special Information : *Max 3*

- Bank Owned Property
- Bonus
- City Jurisdiction
- County Jurisdiction
- Use Conforms To Zoning
- Corporate Owned Property
- Deed Restrictions
- Disclosure
- Easement(S)
- Environmental Restrictions
- Flood Zone
- Foreclosure
- Foreign Seller
- Handyman Special
- Institution Owned Property
- Presently Leased
- Lease Back Available
- No Survey
- Other Special Info
- Plan Approval Required
- Rezoning Required
- Subject To Impact Fees
- Title Insurance Policy Available
- Wheelchair Designed

Source of Expenses : *Max 4*

- Accountant Provided
- Audited
- Owner May Show Books
- Information Limited
- Other Source of Expenses
- Owner Provided
- Projected Pro-Forma
- Tax Return

Possession Information :

Max 2

- Before Closing
- Funding
- Long Closing Preferred
- Negotiable
- Other
- Subject To Lease

Financial/Office Information Con't

Compensation and Misc Information

IDX : Yes No

MLS Offers :

- Disabled
- Enable

Multiple Offers Accepted : Yes No

Bonus : Yes No

Owners Name

Owners Number :

_____*

Showing Instructions : Max 3

- | | | |
|--|---|---|
| <input type="checkbox"/> 24 Hour Notice | <input type="checkbox"/> Elect Lockbox – Call List Agent | <input type="checkbox"/> Model Call List Office |
| <input type="checkbox"/> Alarm On | <input type="checkbox"/> Elect Lockbox – Call List Office | <input type="checkbox"/> No Sign |
| <input type="checkbox"/> Appointment Only | <input type="checkbox"/> Elect Lockbox – No Appointment | <input type="checkbox"/> Notify Guard |
| <input type="checkbox"/> See Broker Remarks | <input type="checkbox"/> Elect Lockbox – Call Owner | <input type="checkbox"/> Other Showing Instructions |
| <input type="checkbox"/> Call Listing Agent | <input type="checkbox"/> Gate Code | <input type="checkbox"/> Pet On Premises |
| <input type="checkbox"/> Call Listing Office | <input type="checkbox"/> Key In Listing Office | <input type="checkbox"/> Showing Assist |
| <input type="checkbox"/> Call Owner | <input type="checkbox"/> Lockbox - Call List Agent | |
| <input type="checkbox"/> Call Tenant | <input type="checkbox"/> Lockbox - Call List Office | |
| <input type="checkbox"/> Courtesy Key | <input type="checkbox"/> Lockbox – No Appointment | |

Virtual Tour / Web Link

URL : _____

Virtual Tour : _____

Listing Agent Signature:

Owners Name :

Date :
